



**SUMMIT COUNTY
SERVICE AREA #3**

PERMIT APPLICATION

ACCOUNT # _____

CONSTRUCTION ADDRESS _____	PROJECT DESCRIPTION _____
EMAIL _____	PRIMARY CONTACT _____
PROPERTY OWNER _____	PHONE _____
START DATE ESTIMATE _____	COMPLETION DATE ESTIMATE _____
PROJECT VALUE _____	

1. CONSULT AND OBTAIN SUMMIT COUNTY PERMIT BUILDING AND PLANNING DEPARTMENTS (435) 366-3124 Property Owner Initial _____
 PERMIT # PROVIDED BY SUMMIT COUNTY _____

2. SCHEDULE A PRE-CONSTRUCTION MEETING WITH SUMMIT COUNTY SERVICE AREA #3
 a. **NON-COMPLIANT CONSTRUCTION ACTIVITY WITHOUT SUMMIT COUNTY SERVICE AREA #3 PERMIT RESOLVES IN STOP ORDER + 3X PERMIT FEE + PERMIT FEE** Property Owner Initial _____

CONSTRUCTION SERVICES APPLICATION AND PERMIT FEE Property Owner Initial _____
 REMODEL AND ADDITIONS: \$1,500 0-900 SQFT \$2,500 901-2,000 SQFT \$5000 OVER 2,000 SQ FT AND NEW CONSTRUCTION

ROAD CONDITION, DRIVEWAY AND CULVERT SECURITY DEPOSIT \$5000 Property Owner Initial _____

Property Owners must ensure roads and trails next to their construction site or along the route used by vehicles engaged with the construction project are returned to their original condition upon completion of construction. This may require grading and gravel placement in areas of excessive road use such as road shoulders and trails. Also, in accordance with SCSA#3 REG 2013-04, SCSA#3 requires certain specifications are met for a DRIVEWAY that connects to a PUBLIC ROADWAY. If road, driveway and culvert conditions are not satisfactory, SCSA#3 may perform the work and assess PROPERTY OWNER for the cost of repairs secured by this deposit.

WATER USE EVALUATION FEE \$2,500 SINGLE FAMILY RESIDENCE \$5,000 NON-RESIDENTIAL Property Owner Initial _____

New Construction, Major Remodel, Accessory Dwelling Unit (ADU), farming, extensive landscaping and commercial uses. Your proposed project's water use may need to be evaluated by our water engineer. If additional water rights are necessary, the property owner may need to pay a secondary monthly base rate or purchase water rights and dedicate them to the Service Area. The cost, type and availability of water rights vary greatly. The process of such dedication varies therefore the final cost is not predictable.

NEW WATER SERVICE CONNECTION FEE \$8,500 WESTWOOD \$6,200 PLATS D E F H I

METER DEPOSIT \$7,500 all wells and water line connections are required to have a meter installed. \$5,000 is refundable upon final meter inspection approval less the cost of a meter and inspections.

METER FEE water meter is provided and installed by SCSA#3 as determined by the water line size selected by the applicant. Starting at \$2,000. Refer to the meter vault diagram for required specifications. A larger meter will require additional charges deducted from the water deposit.

3. DEPOSIT AND FEES Property Owner Initial _____
 APPLICATION PERMIT FEES ARE NON REFUNDABLE, DEPOSITS MAY BE REFUNDED TO THE PROPERTY OWNER.

4. REQUIRED SUBMITTALS TO SUMMIT COUNTY SERVICE AREA #3 Property Owner Initial _____

- SITE PLAN AND LANDSCAPING PLAN** - Site plan may include landscaping plan or provide a separate landscape plan.
- BUILDING PLAN** - Provide building plan if any. Digital preferred. Send via email to permit@sca3.org.
- PAYMENT** - To reduce accounting cost, we appreciate road fees/deposits in one check and water fees/deposits in a separate check.

5. INSPECTIONS AND REFUND Property Owner Initial _____

DRIVEWAY CONSTRUCTION - physically mark the driveway entrance or alterations requested and contact the Service Area for pre-construction and post-construction inspection. For driveway standards refer to SCSA#3 REG 2013-04 and Summit County's Engineering Driveway Checklist.

FINAL INSPECTION - Property owner MUST contact SCSA#3 to request a final inspection (weather dependent) after the CERTIFICATE OF OCCUPANCY is issued by Summit County. Security deposits, less any additional fees, will be refunded within 10 business days of final inspection approval.

\$75 Residential Inspection \$300 Non-Residential Inspection

No inspections Nov. 1st - April 30th

I AUTHORIZE SCSA#3 TO DEDUCT CHARGES AND FEES DESCRIBED ABOVE FROM MY DEPOSITS _____ DATE _____

<p>PRE-CONSTRUCTION INSPECTION (OFFICE USE ONLY)</p> <p>APPROVED BY _____ DATE _____</p> <p>APPROVED BY _____ DATE _____</p>	<p>POST-CONSTRUCTION INSPECTION (OFFICE USE ONLY)</p> <p>APPROVED BY _____ DATE _____</p> <p>APPROVED BY _____ DATE _____</p>
<p>PAYMENTS RECEIVED (OFFICE USE ONLY)</p> <p>_____ CHECK # _____ AMOUNT _____ DATE _____</p> <p>_____ CHECK # _____ AMOUNT _____ DATE _____</p>	<p>LESS CHARGES (OFFICE USE ONLY)</p> <p>_____ CHECK # _____ AMOUNT _____ DATE _____</p> <p>_____ CHECK # _____ AMOUNT _____ DATE _____</p>
<p>(OFFICE USE ONLY)</p> <p>REFUND WATER DEPOSIT TO: _____ AUTHORIZE _____ MAIL/PICK-UP: _____</p> <p>REFUND ROADS DEPOSIT TO: _____ AUTHORIZE _____ MAIL/PICK-UP: _____</p>	