

**SUMMIT COUNTY, UTAH
ORDINANCE NO. 834-H**

**AN ORDINANCE AMENDING ORDINANCE 834
COUNTY-WIDE FEE SCHEDULE FOR
SUMMIT COUNTY**

WHEREAS, pursuant to Utah Code Annotated §17-53-211, the legislative body of each county shall adopt an ordinance establishing fees for services provided by each county officer except for fees for the recorder, sheriff, and county constables and fees established by statute; and

WHEREAS, on December 10, 2014, the Summit County Council adopted Ordinance 834, a county-wide fee schedule; and

WHEREAS, as part of the annual budget process, Summit County departments review their fees and several departments believe that certain adjustments need to be made to some of the fees;

WHEREAS, a work session was held on December 2, 2020 and a public hearing on December 9, 2020 to discuss these changes;

NOW THEREFORE, the County Legislative Body of the County of Summit, State of Utah, hereby ordains as follows:

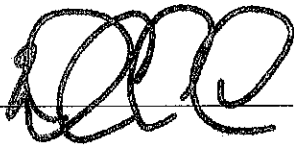
Section 2: The Council hereby amends the county-wide fee schedule attached hereto as **Exhibit A**.

Section 3: Effective Date: This Ordinance shall take effect fifteen (15) days after the date of its publication.

APPROVED, ADOPTED, AND PASSED and ordered published by the Summit County Council, this 9th day of December, 2020.

SUMMIT COUNTY COUNCIL
SUMMIT COUNTY, UTAH

By Council Chair



ATTEST:

SUMMIT COUNTY CLERK

Date of Publication _____, 2020.

Exhibit A

SUMMIT COUNTY, UTAH
FEE SCHEDULE

Pursuant to Section 17-53-211, Utah Code Annotated, 1953, as amended, a Summit County, Utah Fee Schedule is hereby adopted in book form and by this reference made a part of the Summit County Code.

If paid by credit card, any fees within this Fee Schedule over \$5,000.00 shall be subject to a credit card surcharge of 2.5%.

**SUMMIT COUNTY GRAMA FEE SCHEDULE AND
PROCESS FOR GRAMA REQUESTS**

Process:

- A person making a request for a Summit County record shall complete the “Request for Record – Utah Government Records Access and Management Act” prior to reviewing and/or receiving copies of records. In his/her discretion, the record custodian may accept the record request in a different format so long as the request contains the person’s name, mailing address, and daytime telephone number, if available, and a description of the record requested that identifies the record with reasonable specificity.
- The record request shall be submitted to the Summit County department/office that prepares, owns or retains the record.
- Upon receipt of the “Request for Record,” a response to the request shall be provided to the requestor within ten (10) business days unless:
 - the requester has demonstrated that the record request benefits the public rather than the person (in which case response shall be within five (5) business days); or
 - “extraordinary circumstances” pursuant to Utah Code Annotated §63G-2-204(5) exists, which allows the department to delay approval or denial for an additional period of time.

Fees:

- The costs for processing GRAMA requests and/or copies are set forth in the below GRAMA fee schedule.
- Summit County requires payment of past fees and future estimated fees prior to processing a request if:
 - fees are expected to exceed \$50.00; or
 - the requester had not paid fees from previous requests.
- If the requester simply wants to inspect a record, they may do so at no charge, however, staff time for compiling the request or for costs of any copies requested thereafter, shall apply.
- Fee Waivers: Summit County may fulfill a record request without charge and is encouraged to do so when it determines that:
 - Releasing the record primarily benefits the public rather than a person;
 - The individual requesting the record is the subject of the record; or
 - The requester’s rights are directly implicated by the information in the record, and the requester is impecunious.
- Fee Waiver Appeals: A person who believes that there has been an unreasonable denial of a fee waiver may appeal the denial in the same manner as a person who appeals the inspection of a public record under UCA §63G-2-205 by filing a notice of appeal within 30 days.

GRAMA FEE SCHEDULE

Copies	Fee	Additional Information
8 ½" x 11" non-color copies	\$.50 / sheet	
8 ½" x 11" color copies	\$1.00/ sheet	
11" x 17" copies	\$1.00/ sheet	
18" x 18" plats	\$3.00 / sheet	
24" x 36" plats (standard size)	\$5.00 / sheet	
24" x 36" plats (color copy)	\$8.00 / sheet	
Plats larger than 24" x 36"	\$8.00 / sheet	
Odd sized copies	Actual cost to reproduce	
Copies of videos	\$15.00 / video recording	
Copies of audio	\$15.00 / audio recording	
USB drives	\$15.00/ 8 GB drive	
Other media	Actual costs	
Accident Reports (DI-9)	\$5.00 / report	
Sheriff Incident Reports	\$5.00 / report	
Incident Photographs (up to ten photographs)	\$1.00 / photo	
Incident Photographs (more than ten photographs)	\$10.00	Photographs are put on a compact disc
Dispatch tapes (minimum 1 hour)	\$20.00 / hour	
Inmate mug shots	\$5.00 / picture	
Services		
Notary Services	\$5.00 / signature to notarize	
Certification of a document	\$2.00 / certification	
Records delivered by facsimile	\$.75 / page + plus telephone charges for long distance over 10 pages	
Mailing and shipping costs	\$2.00 for staff mail preparation time, plus actual mailing costs if greater than \$2.00	Actual mailing costs are those for U.S. Postal Service or an authorized delivery service such as UPS, FedEx, etc.
Staff time required to search, compile and otherwise prepare to provide a record	Actual cost, not to exceed the hourly rate (not to include benefits) of the lowest paid employee who, in the discretion of the record's custodian, has the necessary skill and training to perform the request.	The first 15 minutes of staff time shall be at no charge. Staff time for photocopying, faxing, and providing documents in electronic format (i.e. video, audio or USB drive) is included in the costs for those items.

<p>IT Department requests to run data extract reports from Tyler</p>	<p>\$26.00 / report if report takes less than 15 minutes to run</p> <p>\$128.00 / reports that take 1 hour to run</p> <p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$145.00 / each additional hour to run</p>	
<p>IT Department requests to run data extract reports from ESRI</p>	<p>\$14.00 / report if report takes less than 15 minutes to run</p> <p>\$51.00 / reports that take 1 hour to run</p> <p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$71.00 / each additional hour to run</p>	
<p>IT Department / Auditor Department requests to run data extract reports from Caselle</p>	<p>\$40.00 / report if report takes less than 15 minutes to run</p> <p>\$213.00 / reports that take 1 hour to run</p> <p>Reports that take more than 15 minutes but less than an hour shall be prorated to the closest 15 minute increment.</p> <p>\$224.00 / each additional hour to run</p>	

**SUMMIT COUNTY ADMINISTRATIVE CODE ENFORCEMENT
PROGRAM FINE SCHEDULE**

CLERK'S OFFICE

Fine

Removal of "Unlicensed Business" sign \$100.00

COMMUNITY DEVELOPMENT DEPARTMENT

Fine

Sign Violation \$100.00

Re-inspection \$100.00

Setback Violation \$200.00

Development Activity without a permit \$250.00

Prohibited Land Use \$500.00

Junk Ordinance #456 \$500.00

Any other violation not listed \$250.00

PUBLIC WORKS AND ENGINEERING

1st offense Fine

2nd offense Fine

Re-inspection \$100.00

Tracking mud on the road \$200.00 \$300.00

Steel tracked equipment driven on road \$500.00 \$750.00

Failure to maintain sediment/erosion control \$100.00 \$200.00

Illegal excavation, grading, or placement of fill on private property \$500.00 \$1000.00

Illegal driveway encroachment \$200.00 \$500.00

Illegal excavation in County right-of-way \$500.00 \$1000.00

Illicit discharge \$500.00 \$750.00

Illegal Use of Dumpster or Recycle Dumpster \$250.00 \$500.00

Other violations not listed \$250.00 \$500.00

	<u>1st offense Fine</u>	<u>2nd offense Fine</u>
Snow deposited in public right-of-way from private property	\$50.00	\$100.00
Parking within County right-of-way during winter Season	\$50.00	\$100.00

ANIMAL CONTROL

Fine

Failure to License \$50.00

Failure to Display License Tag \$25.00

Harboring Stray Dog \$100.00

Dogs Running At Large

1st Offense \$100.00*

2nd Offense \$150.00*

3rd Offense \$200.00*

+ additional \$100 for each additional violation*

*The applicable fine is doubled if the dog is unsterilized

Domesticated Animal At Large

1st Offense \$75.00

2nd Offense \$100.00

3rd Offense \$150.00

+ additional \$50 for each additional violation

Places Prohibited to Dogs \$100.00

Dog Attacking Persons or Animals (if the attack results in a bite, defined by the code as "an actual puncture, tear, or abrasion of the skin.")

1st Offense \$500.00

2nd Offense \$750.00

3rd Offense \$1000.00

Dog Attacking, Chasing or Worrying Persons or Animals \$300.00

Vicious Animal / Dog	\$500.00
Nuisance Animal	\$75.00
Failure to Report Dog Bite	\$50.00
Failure to Vaccinate	\$50.00
Failure to Complete a Certificate of Rabies Vaccination	\$50.00
Failure to Report a Rabid Animal	\$100.00
Removal of Quarantined Animal	\$50.00
Cruelty to Animals	\$500.00
Failure to Procure a Kennel Permit	\$250.00
Interference with Officer	\$250.00
Sterilization offenses per Section 5-1-18(F)	\$250 for first offense \$500 for subsequent offenses

Unpaid Citations are subject to a late fee of 10% the amount owed for every 30 days the citation is unpaid.

SUMMIT COUNTY ANIMAL CONTROL FEES

**Please note that some Animal Control fees are subject to change based upon market prices*

Licenses

One Year Licenses, if applicable

Shelter	\$12.00 (sterilized)	\$36.00 unsterilized)
Vet	\$12.00 (sterilized)	\$36.00 (unsterilized)

Three Year Licenses, if applicable

Shelter	\$20.00 (sterilized)	\$50.00 (unsterilized)
Vet	\$20.00 (sterilized)	\$50.00 (unsterilized) (vet keeps \$2.00)

Late Fee: \$10.00

Replacement Dog Tag: \$5.00

Impound Fees Dogs

1 st offense	\$35.00
2 nd offense	\$45.00
3 rd offense	\$55.00
Each subsequent	\$85.00

Impound Fees Cats

1 st offense	\$35.00
2 nd offense	\$45.00
3 rd offense	\$55.00
Each subsequent	\$85.00

Board Fees for Cats and Dogs

\$10.00 / day

Trap Rentals

\$30.00 (deposit)

Adoption Fees Dogs/Cats

\$10.00

Sterilization Fees

Male Dog	\$45.00
Female Dog	
0-25 lbs	\$50.00
25-50 lbs	\$60.00
51-75 lbs	\$70.00
76+ lbs	\$80.00
Male Cat	\$30.00
Female Cat	\$35.00

Kennel Permit Fees:

Commercial and Private Kennels: 5-15 dogs:	\$50.00 (annually)
Commercial and Private Kennels: 16 or more dogs:	\$100.00 (annually)
Late fee	\$25.00

Vaccination Fees

Dog		
DA2PP 6 months and over	\$15.00	
DA2PPC under 6 months	\$18.00	
Cat		
FVCRP all cats	\$12.00	

Rabies Dog and Cats

\$12.00

ATTORNEY'S OFFICE DISCOVERY FEES IN CRIMINAL CASES

- A. **Criminal Discovery Requests:** In order to provide for fair and consistent charges to all parties and pursuant to the ordinance adopted by the Summit County Council, the Summit County Attorney's Office shall charge and collect the following fees in criminal cases.
- a. Initial Discovery Packet of documents: \$5.00 for black and white hard copies.
 - b. Supplemental Discovery Packets: No charge, unless color copies are requested or the supplemental discover request is over 50 pages, in which case it is \$5.00
 - c. Media Storage Device (i.e. video tape, DVD disc, CD disc, or audiocassette) \$15.00 per copy
 - d. Color Copies of any documents \$.50 per page
- B. **Fee Collection:** The Summit County Attorney's Office may, in its discretion, charge and collect the above fees prior to releasing any documents or materials.
- C. **Production to other formats:** Actual costs of conversion, including time for staff or technical personnel to make the conversion at their hourly rate plus benefits. An estimate shall be provided by the Summit County Attorney's Office and prepayment may be required before the conversion is commenced.
- D. **Fee Waivers:** Notwithstanding the above provisions,
- a. The Summit County Attorney's Office may, in the interest of justice or the public interest, waive all or part of any fees or charges in filling a request to produce any record or document.
 - b. The Summit County Attorney's Office shall not collect fees for providing discovery when discovery is made available via email or internet accessible database, however it may charge for the actual costs of conversion as provided for in Section C above.
 - c. The Summit County Attorney's Office shall not collect fees for providing discovery in juvenile cases, except for those cases that are certified to the district court or those that are directly filed with the district court pursuant to Utah Code Annotated §78A-6-701.
 - d. The Summit County Attorney's Office shall not collect fees from those public defenders under contract with the County or from indigent defendants not represented by counsel.

SUMMIT COUNTY AUDITOR'S OFFICE

Tax Sale Administration Fee\$275.00

SUMMIT COUNTY CLERK'S OFFICE

Business Licenses	License Fee	Late Fees
Commercial (including solicitors)	\$200.00	\$50, \$100, \$200*
Nightly Rental or Condotel Units	\$200.00/unit	
In-home Business	\$75.00	\$25, \$50, \$75*
Temporary - Up to 5 Days	\$100.00	

* 15, 30, and 45 days

Alcohol licenses	License Fee
Off-Premises Beer Retailer	\$250.00
Reception Centers	\$300.00
On-Premises (recreational, banquet/catering, tavern)	\$500.00
Manufacturing (distillery, brewery, winery, brewery with on-premise consumption)	\$350.00
Package Agency	\$250.00
Clubs (equity, fraternal, dining, or social)	\$600.00
Restaurants(full service, limited service, beer-only)	\$500.00
Special Use	\$250.00
Event Permit (single event or temporary special event)	Event that is 1-5 days: \$125.00 Event that is 6 or more days: \$300.00
Liquor Warehouse	\$350.00
Beer wholesaling	\$300.00
Any category of state license not otherwise listed above	\$300.00

Event Licenses	License Fee	Description
Small Event License	\$500.00	Less than 5 Vendors
Mass Single Event - Category A	\$1,000.00	6-15 Vendors
Mass Single Event - Category B	\$2,000.00	16-50 Vendors
Mass Single Event - Category C	\$3,000.00	51-100 Vendors
Mass Ongoing Event - Category D	\$1,500.00	6-15 Vendors
Mass Ongoing Event - Category E	\$2,500.00	16-50 Vendors
Mass Ongoing Event - Category F	\$3,500.00	51-100 Vendors

Clerk Service	Fee
Passport Photos	\$10.00 (set of two)
Passport Execution Fee	\$35.00 (set by Federal law)
Certified Marriage Licenses	\$6.00
Voter File	\$25.00 + \$0.005 per voter
Filing Fees	Set in State code
Marriage Licenses	\$50.00 (\$40 to Clerk and \$10 to State; includes 2 certified copies)
Badge fee for solicitors	\$20.00

SUMMIT COUNTY SPECIAL EVENT PERMIT FEES

Level One Special Event:	\$100.00
Level Two Special Event:	\$300.00
Level Three Special Event:	\$500.00
First Amendment Event:	No Charge

**Applications submitted late shall be charged double fees to cover the cost of expediting the review process*

Summit County Conference Rooms (not including Ledges Event Center)

- \$25.00 per reservation if a conference room is used during normal business hours
- \$50.00 per reservation if a conference room is used outside normal business hours

Filming Activities (as defined by the Summit County Code) on County property

- \$1000.00 per four hour block (four hour minimum) + \$1000 security deposit per four hour block
- The above charge shall be assessed on a per filming location basis as shall be further outlined in the "Summit County Location and Equipment Rental Agreement."

Staff Assistance: If Summit County staff assistance is requested or required, due to the nature of the event taking place at a County facility, staff time shall be charged at a rate of \$75 per hour per staff member (four hour minimum) or \$150 per hour per staff member, if a federal or state holiday (four hour minimum)

SUMMIT COUNTY PUBLIC WORKS

SOLID WASTE MANAGEMENT FEE SCHEDULE

Item	3-Mile Fee	Henefer Fee	Conditions/Description
Disposal Items			
Household Waste (not C&D)	\$35/ton	Not Allowed	<ul style="list-style-type: none"> • \$10 Small Load* - Flat Fee. • Garbage, refuse, food packaging, food scraps, similar items originating from home or apartment • Lithium Batteries Prohibited • Out of County waste is charged at 2.5 times resident rate
Construction/Demolition Waste (C&D)	\$35/ton	\$33/ton	<ul style="list-style-type: none"> • Lumber scraps, sheetrock, dirt, concrete, etc. • \$10 Small Load* - Flat Fee • Loads larger than Small Loads NOT allowed at 3-Mile. Small Loads must be separated as directed into Public Drop Off Bins • Proof of Residency Required at 3-Mile • Out of County debris charged at 2.5 times resident rate
Household Hazardous Waste	Free	Not Allowed	<ul style="list-style-type: none"> • Chemical products such as cleaning solvents, paints, pesticides • Waste may contain substances that can catch fire, react with other chemicals, explode, or are corrosive or toxic • Out of County materials NOT ALLOWED
Green Waste	\$35/ton	\$33/ton	<ul style="list-style-type: none"> • Grass Clippings, Tree Limbs, Leaves • May not be mixed with C&D or Household Waste • \$10 Small Load* - Flat Fee • Proof of Residency Required at 3-Mile • Out of County debris charged at 2.5 times resident rate
Animal Carcasses	\$35/ton	\$33/ton	<ul style="list-style-type: none"> • \$10 Small Load* - Flat Fee • Out of County carcasses NOT ALLOWED
Refrigerators, AC Units (Anything containing Freon)	\$12 Each	\$12 Each	<ul style="list-style-type: none"> • Out of County units charged at 2.5 times resident rate
Mattresses	\$18 Each	\$18 Each	<ul style="list-style-type: none"> • Mattresses Containing Bed Bugs or other contamination must be identified prior to disposal
Tires	\$3 per \$5 per \$15 per	\$3 per \$5 per \$15 per	Per Tire, 1"-18" dia. rim size Per Tire, 19"-23" dia. rim size Per Tire, 24"+ dia. rim size (equipment/tractor, etc.) <ul style="list-style-type: none"> • Maximum of 4 per day per household • No Commercial Disposal
Residential Recyclables ("Target" Only)	Free	Free	<ul style="list-style-type: none"> • Target recyclables are corrugated cardboard and aluminum cans

Item	3-Mile Fee	Henefer Fee	Conditions/Description
			<ul style="list-style-type: none"> Comingled Recyclables are collected curbside only
Special Handling Waste	\$85	\$85	<ul style="list-style-type: none"> See Notes below**
Household E-Waste	\$10 Each	\$10 Each	<ul style="list-style-type: none"> No Commercial Disposal Out of County debris charged at 2.5 times resident rate
Metal	No Charge	No Charge	<ul style="list-style-type: none"> Metal must be free of non-metal debris
Saleable Products			
Chipped Green Waste (Unscreened)	\$25/ Scoop	\$25/ Scoop	
Re-Use Items	\$5 Each	\$5 Each	<ul style="list-style-type: none"> For items located in Re-Use Bin/Area Only General Public is not allowed within the working landfill area to scavenge or for any other purpose

*Small Load includes the following: car, standard pickup, single axle trailer less than 8 ft long x 6 ft wide (not combined with pickup) with a disposed weight of less than 570 pounds. This does not apply to commercial applications of any kind.

**Special Handling Waste includes: Customer requested special handling, state listed special wastes (per UACR 315-315), operationally necessary special handling (as determined by the Solid Waste Superintendent), or any waste delivered by a commercial entity/business requiring the completion of a profile form (as determined by the special waste coordinator or executive director). Special Waste may be denied at the sole discretion of the Solid Waste Superintendent.

Solid Waste Superintended may be contacted through the Public Works Office at (435) 336-3970 to schedule an appointment or for a more detailed explanation of Special Waste Fees.

CHARGE FOR UNCOVERED/UNSECURED LOADS: Utah state law requires loads on vehicles be confined, secured, and fastened. Per Utah Code Annotated, §72-7-409 (2), "... a person may not:

1. Operate a vehicle with an unsecured load on any highway; or
2. Operate a vehicle carrying trash or garbage without a covering over the entire load.

Violation of this law is subject to a fine of not less than \$200."

It is the policy of Summit County to charge a double fee, per load, for all unsecured loads.

SOLID WASTE MANAGEMENT FEE

A Solid Waste Management fee of **\$60** is charged to each developed property within the Political Subdivision of Summit County, regardless of whether or not the property receives curbside trash and recycling service or is serviced by a dumpster facility (i.e. cabin and other isolated properties). The term "Developed" means any property having a permanent structure that is or may be occupied by a person or persons, such as a primary residence, secondary residence, recreational cabin, garage/barn with restroom and/or sleeping facilities, or any other similar structure. This definition includes mobile homes or trailers that are permanently or semi-

permanently affixed to the ground or on wheels if the intent is to occupy the unit as a residence. Recreational or occasional use campers are not included unless on a foundation or “skirted” to mitigate weather impacts.

WEED DEPARTMENT

Chemical Sales: The prices for chemical sales may be found on the Summit County Weed Department website (<http://summitcounty.org/155/Weed-Division>). These prices are subject to change based market prices

Personnel and Equipment:

Truck w/1300 Gallon Sprayer	\$45/hr
Truck w/300 Gallon Sprayer	\$30/hr
Truck (1 Ton)	\$25/hr
Trailer	\$ 3/hr
ATV w/Sprayer	\$20/hr
Labor	\$40/hr
Helicopter	\$10/acre

SUMMIT COUNTY LIBRARY

FEES

- The replacement cost of a lost or damaged card is \$1.00
- The replacement cost for magazine envelopes, video/audio cases, hanging bags, etc. varies.
- The replacement cost of lost or damaged items is set forth in the Collection Development Policy
- Lost interlibrary loan items will be billed from the lending library with a \$5.00 processing fee added.
- Once an item is paid for no refund will be made.
- A fee of \$20.00 will be assessed for returned checks after 30 days.
- After the account is 45 days overdue, it will be turned over to collections and any replacement costs will be assessed to the account.

CLASSES

- Six week Driver's License class for Spanish speakers: \$40.00

SUMMIT COUNTY RECORDER AND SURVEYOR FEES

1) The Premium Access Data Portal Subscription Fee shall be:

- a. \$4,800.00 per year
- b. One-time installation fee of \$250.00
- c. One-time licensing fee of \$750.00

2) Filing fee for surveys pursuant to Utah State Code, Section 17-23-2: \$20

3) All other Recorder and Surveyor Fees are set forth in Utah State Code, Section 17-23-2, as amended and Section 17-21-18.5, as amended.

SUMMIT COUNTY SHERIFF

1) The fees charged by the Summit County Sheriff's Office are set forth by Utah State Code, Section 17-22-2.5, as amended.

2) Use of Sheriff Deputies:

\$85 per hour per deputy (four hour minimum)

\$170 per hour per deputy, if a federal or state holiday (four hour minimum)

3) Use of Sheriff Vehicles and/or Equipment (i.e. as a prop for filming activities)

\$150 per hour (4 hour minimum) * Deputy shall be present to operate the vehicle and/or oversee the use of equipment.

SUMMIT COUNTY COMMUNITY DEVELOPMENT
DEPARTMENT FEE SCHEDULE

- 1) **Agricultural Protection Area:** \$100
- 2) **Administrative Appeal:** \$400
- 3) **Board of Adjustment Application:** \$1,000
- 4) **Conditional Use Permit**
 - a. **Residential:** \$1,000
 - b. **Non-Residential:** \$2,500
 - c. **Wind Turbine, Solar, or Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$500 for first acre or 1,000 square feet of disturbed area, and \$100 per additional acre or 1,000 square feet
 - a. If the parcel is less than one acre, the fee shall be \$500
- 5) **Condominium Plat:** \$250/ lot or unit
- 6) **Development Agreement:** \$1,000 paid with initial application, plus an additional \$2,000 to be paid prior to County Council action
- 7) **Development Agreement Amendment:**
 - a. \$1,000 for amendments requiring a public hearing
 - b. \$500 for minor amendments that do not require a public hearing
- 8) **Development Code Amendment:** \$2,500
- 9) **Final Site Plan**
 - a. **Residential:** \$30 / lot or unit
 - b. **Non-Residential:** \$2,500 flat fee
- 10) **Final Subdivision Plat:** \$150 / lot or unit
- 11) **General Plan Amendment:** \$3,000
- 12) **Lot Line Adjustment:** \$500
- 13) **Lot of Record Determination:** \$50 / parcel
- 14) **Low Impact Permit**
 - a. **Residential:** \$250
 - b. **Non-Residential:** \$1,000
 - c. **Wind Turbine, Solar, or Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$250 for first acre or 1,000 square feet of disturbed area, and \$100 per additional acre or 1,000 square feet
 - a. If the parcel is less than one acre, the fee shall be \$250
- 15) **Plat Amendment**
 - a. Administrative process (if no public hearing is held): \$500
 - b. Public process (if a public hearing is held): \$1,000

16) Preliminary Plan

- a. **Residential:** \$300 /lot or unit
- b. **Non-Residential:** \$2,500 flat fee

17) Public Hearing Notification and Publication: \$2.00/individual notice and actual cost of newspaper publication.

18) Rezone (Zone District Map Amendment): \$2,000

19) Sign Permit: \$100/sign

20) Sketch Plan

- a. **Residential:** \$25 / lot or unit
- b. **Non-Residential:** \$500 flat fee

21) SPA Plan

- a. **Residential:** \$30 /lot
- b. **Non-Residential:** \$90 /acre of disturbed land or 1,000 square feet of building footprint area (whichever is greater).
 - i. If the parcel is less than one acre, the fee shall be \$90

22) Special Exception: \$1,000

23) Temporary Use Permit

- a. **Residential:** \$400 first time (\$100 renewal fee for each time permit is renewed)
- b. **Non-Residential:** \$1,000 first time fee (\$100 renewal fee for each time permit is renewed)

24) Vested Rights Determination

- a. **Residential:** \$500 for first commonly owned lot; \$150 for each additional lot with a cap of \$2,500 total for a single application
- b. **Non-Residential:** \$500 for use up to 5,000 square feet (or 1 acre for outdoor use); \$2,500 for all others

SUMMIT COUNTY ENGINEERING DEPARTMENT FEE
AND BONDING SCHEDULE

- 1) **Administrative Appeal (If Engineering is involved):** \$250
- 2) **Board of Adjustment Application:** \$450
 - a. **Board of Adjustment Legal Notice:** \$150
 - b. **Notification and Publication:** \$2.00/individual mailed post card notice
- 3) **Conditional Use Permit**
 - a. **Residential:** \$750
 - b. **Non-Residential:** \$1,250
 - c. **Wind Turbine, Solar, Recycling Facility**
 - i. Residential: \$100
 - ii. Non-Residential: \$500 /acre of disturbed land, and \$100 per each additional acre
 - a. If the development parcel is less than one acre, the fee shall be \$45
- 4) **Condominium Plat:** \$50 /lot or unit
- 5) **Construction Plan**
 - a. **Residential of less than 10 lots:** \$1,500
 - b. **Residential of 10 lots or more:** \$2,000
 - c. **Non-Residential of less than 100,000 square feet of disturbed land:** \$1,750
 - d. **Non-Residential of 100,000 square feet or more of disturbed land:** \$2,150
 - e. **Engineering Construction Inspection Fee**
 - i. For projects whose estimated construction cost is less than or equal to \$500,000, the fee is 2.0% times the construction cost.*
 - ii. For projects whose estimated construction cost is more than \$500,000, the fee is \$10,000 plus 0.15% times the construction cost.*

* Construction costs to be included in the fee calculation are all "Civil" Improvements less sewer and water; it does not include building or structure improvement costs.
- 6) **Development Agreement:** \$1,000
- 7) **Development Agreement Amendment:**
 - a. Public hearing required: \$1,000
 - b. No public hearing required: \$750
- 8) **Excavation Encroachments and Structures in the County Right of Way**
 - a. **Excavation Permit:** \$150 Base Fee or the first 100 linear feet + \$10 per additional 100 linear feet
 - b. **Driveway Encroachment Permit**
 - i. \$200 per Encroachment
 - ii. \$100 Re-inspection Fee
 - c. **Structure Encroachment Permit:** \$100 first structure + \$10 per additional structure
 - d. **Excavation Completion Bond:** \$400 per 100 feet of trench (\$1000 min)
 - e. **Asphalt Cut Repair Bond:** \$500 plus \$50 per square foot
 - f. **Driveway Bond:** 120% of the estimated cost to complete restoration and revegetation
 - g. **Road Closure Permit:** \$100

- 9) **Final Site Plan**
 - a. **Residential:** \$750
 - b. **Non-Residential:** \$800
- 10) **Final Subdivision Plat:** \$50 /lot or unit
- 11) **Floodplain Development Permit:** \$500
- 12) **Floodplain Determinations:** \$50 per request
- 13) **Grading, Excavating and Filling on Private Property**
 - a. **Grading Permit**
 - i. **Less than 5,000 cubic yards:** \$250/application
 - ii. **Equal to or more than 5,000 cubic yards:** \$450/application
 - b. **Revegetation Bond:** 120% of the estimated cost to complete revegetation
 - c. **Completion Bond:** 120% of the estimated cost to complete restoration
- 14) **Lot Line Adjustment:** \$300
- 15) **Low Impact Permit**
 - a. **Residential:** \$300
 - b. **Non-Residential:** \$500
 - c. **Wind Turbine, Solar, Recycling Facility**
 - i. **Residential:** \$100
 - ii. **Non-Residential:** \$250 for the first acre, and \$100 per each additional acre
 - a. If the development parcel is less than one acre, the fee shall be \$250
- 16) **Plat Amendment:**
 - a. **Administrative process:** \$300
 - b. **Public Process:** \$400
- 17) **Preliminary Plan**
 - a. **Residential:** \$750
 - b. **Non-Residential:** \$800
- 18) **Preliminary Sub Plat**
 - a. **Residential:** \$350
 - b. **Non-Residential:** \$400
- 19) **Public Hearing Notification and Publication:** \$2.00/individual notice and actual cost of newspaper publication
- 20) **Road Vacation Petition:** \$425
- 21) **Sketch Plan**
 - a) **Residential:** \$20/lot or unit
 - b) **Non-Residential:** \$300
- 22) **SPA Plan**

- a. **Residential:** \$1,250
- b. **Non-Residential:** \$1,250

23) **Special Exception:** \$400

24) **Temporary Use Permit**

- c) **Residential:** \$250
- d) **Non-Residential:** \$350

25) **Weed Control Plan**

- a. **Weed Control Plan Review and Inspection (Grading Permits, Construction Plan Permits, Final Site Plan)**
 - i. \$250 per Plan (includes one plan review and four required inspections)
 - ii. \$50 per re-inspection fee
- b. **Weed Bond (Grading Permits, Construction Plan Permits):** \$300 / disturbed acre
- c. **Weed Control Fee (Excavation Permits):**
 - i. \$10 / first 1,000 square feet of disturbed area; plus
 - ii. \$0.010 /sq. ft. for area disturbed over first 1,000 sq ft up to 10,000 sq ft of disturbed area; plus \$0.006 /sq. ft. for area disturbed over 10,000 sq ft.

26) **Stormwater: Erosion Control and Small Municipal Separate Storm Sewers (MS4)**

- a. **SWPPP Reviews**
 - i. Residential > 1 acre: \$150
 - ii. Residential < 1 acre (if part of a common plan of development): \$70
 - iii. High Priority: \$150
 - iv. Commercial > 1 acre: \$300
 - v. Commercial < 1 acre: \$250
- b. **SWPPP Monthly Inspections**
 - i. Residential > 1 acre: \$75
 - ii. Residential < 1 acre (if part of a common plan of development): \$60
 - iii. High Priority: \$175
 - iv. Commercial > 1 acre: \$100
 - v. Commercial < 1 acre: \$75
- c. **Erosion Control Permit:**
 - i. **Sites less than 1 acre:**
 - a. \$100 per application
 - b. \$100 re-inspection fee
 - ii. **Sites of 1 acre or more:**
 - a. \$200 application + \$20/each additional acre
 - b. Re-inspection fee: \$100
 - iii. **Bond:** 120% of estimated cost to install and maintain
- d. **Long Term Stormwater Management Plan (5 year inspections)**
 - i. Residential > 1 acre, part of current LTSWMP: \$400
 - ii. Residential > 1 acre, NOT part of current LTSWMP: \$600
 - iii. Residential < 1 acre, part of current LTSWMP: \$300
 - iv. Commercial > 1 acre, part of current LTSWMP: \$700
 - v. Commercial > 1 acre, NOT part of current LTSWMP: \$1000
 - vi. Commercial < 1 acre, part of current LTSWMP: \$500

SUMMIT COUNTY BUILDING DEPARTMENT

FEE SCHEDULE

(fees are based on cost per square foot)

1) Building Valuations

- a. **Agricultural Buildings:** \$20 per square foot
- b. **Commercial Structures per the International Building Code (IBC):** Cost per square foot as reported in the Building Safety Journal published by the International Code Council (ICC) and outlined in the table listed below:

**Summit County Valuation per Square Foot for Building Permit Calculations a, b, c, d, e
Calendar Year 2021**

Occupancy Group (2015 International Building Code)	Type of Construction (2015 International Building Code)									
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	
A-1 Assembly, theaters, with stage	\$226.92	\$219.10	\$213.80	\$205.04	\$192.95	\$187.36	\$198.56	\$176.18	\$169.73	
A-1 Assembly, theaters, without stage	\$207.97	\$200.15	\$194.85	\$186.09	\$174.15	\$168.55	\$179.61	\$157.38	\$150.92	
A-2 Assembly, nightclubs	\$177.49	\$172.34	\$167.98	\$161.18	\$151.95	\$147.76	\$155.52	\$137.58	\$132.93	
A-2 Assembly, restaurants, bars, banquet halls	\$176.49	\$171.34	\$165.98	\$160.18	\$149.95	\$146.76	\$154.52	\$135.58	\$131.93	
A-3 Assembly, churches	\$209.94	\$202.13	\$196.83	\$188.07	\$176.32	\$170.72	\$181.59	\$159.54	\$153.09	
A-3 Assembly, general, community halls, libraries, museums	\$175.12	\$167.31	\$161.01	\$153.25	\$140.50	\$135.90	\$146.77	\$123.72	\$118.27	
A-4 Assembly, arenas	\$206.97	\$199.15	\$192.85	\$185.09	\$172.15	\$167.55	\$178.61	\$155.38	\$149.92	
B Business	\$181.12	\$174.43	\$168.67	\$160.26	\$146.18	\$140.70	\$153.97	\$128.34	\$122.72	
E Educational	\$192.29	\$185.47	\$180.15	\$172.12	\$160.72	\$152.55	\$166.18	\$140.46	\$136.18	
F-1 Factory and industrial, moderate hazard	\$108.53	\$103.54	\$97.56	\$93.81	\$84.17	\$80.36	\$89.86	\$70.57	\$66.08	
F-2 Factory and industrial, low hazard	\$107.53	\$102.54	\$97.56	\$92.81	\$84.17	\$79.36	\$88.86	\$70.57	\$65.08	
H-1 High Hazard, explosives	\$101.60	\$96.60	\$91.63	\$86.88	\$78.44	\$73.62	\$82.93	\$64.84	N.P.	
H234 High Hazard	\$101.60	\$96.60	\$91.63	\$86.88	\$78.74	\$73.62	\$82.93	\$64.84	\$59.35	
H-5 HPM	\$181.12	\$174.43	\$168.67	\$160.26	\$146.18	\$140.70	\$153.97	\$128.34	\$122.72	
I-1 Institutional, supervised environment	\$180.72	\$174.14	\$169.28	\$161.12	\$149.06	\$145.04	\$161.12	\$133.69	\$129.43	
I-2 Institutional, hospitals	\$304.80	\$298.11	\$292.36	\$283.95	\$268.92	N.P.	\$277.65	\$251.09	N.P.	
I-2 Institutional, nursing homes	\$211.20	\$204.51	\$198.75	\$190.34	\$177.26	N.P.	\$184.05	\$159.42	N.P.	
I-3 Institutional, restrained	\$206.08	\$199.38	\$193.63	\$185.22	\$172.62	\$166.14	\$178.93	\$154.78	\$146.16	
I-4 Institutional, day care facilities	\$180.72	\$174.14	\$169.28	\$161.12	\$149.06	\$145.04	\$161.12	\$133.69	\$129.43	
M Mercantile	\$132.23	\$127.09	\$121.73	\$115.92	\$106.18	\$102.99	\$110.26	\$91.82	\$88.16	
R-1 Residential, hotels	\$182.28	\$175.70	\$170.83	\$162.68	\$150.87	\$146.84	\$162.68	\$135.49	\$131.23	
R-2 Residential, multiple family	\$152.86	\$146.27	\$141.41	\$133.25	\$122.04	\$118.01	\$133.25	\$106.66	\$102.41	
R-3 Residential, one- and two-family	\$143.93	\$139.97	\$136.51	\$132.83	\$127.95	\$124.61	\$130.57	\$119.73	\$112.65	
R-4 Residential, care/assisted living facilities	\$180.72	\$174.14	\$169.28	\$161.12	\$149.06	\$145.04	\$161.12	\$133.69	\$129.43	
S-1 Storage, moderate hazard	\$100.60	\$95.60	\$89.63	\$85.88	\$76.44	\$72.62	\$81.93	\$62.84	\$58.35	
S-2 Storage, low hazard	\$99.60	\$94.60	\$89.63	\$84.88	\$76.44	\$71.62	\$80.93	\$62.84	\$57.35	
U Utility, miscellaneous	\$77.82	\$73.48	\$69.04	\$65.52	\$59.23	\$55.31	\$62.58	\$46.83	\$44.63	

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use groups) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted
- e. Data obtained from valuation tables published by the International Code Council (ICC)

- c. **Residential Structures per the International Residential Code (IRC):** Cost per square foot is based on the table listed below:

Residences (single family and townhouses)

250 — 1300	= \$98.95
1301 — 1400	= \$99.94
1401 — 1500	= \$100.93
1501 — 1600	= \$101.92
1601 — 1700	= \$102.91
1701 — 1800	= \$103.90
1801 — 1900	= \$104.89
1901 — 2000	= \$105.88
2001 — 2100	= \$106.87
2101 — 2200	= \$107.86
2201 — 2300	= \$108.55
2301 — 2400	= \$109.83
2401 — 2500	= \$110.82
2501 — 2600	= \$111.81
2601 — 2700	= \$112.80
2701 — 2800	= \$113.79
2801 — 2900	= \$114.78
2901 — 3000	= \$115.77
3001 & up	= \$116.76

- d. **Garages:** \$37.87 per square foot
41
- e. **Decks:** \$5 per square foot

2) Building Fees

- a. **Agricultural Buildings:** \$6 per \$1,000 of valuation or fraction thereof
- b. **Commercial Structures built per the IBC:** Fees calculated at a rate of 0.0075 (3/4 of 1%) of the construction valuation
- i. **Minimum fee:** \$25
- c. **Residential Structures built per the IRC:** Fees calculated at a rate of 0.0075 (3/4 of 1%) of the construction valuation.
- i. **Minimum fee:** \$25

3) Plan Review Fees

- a. **Agricultural Buildings:** No fee
- b. **Commercial Structures:** 65% of building permit fee
- c. **Residential Structures:** 65% of building permit fee
- d. **Detached garages with no living space, decks/porches for existing structures, and accessory buildings:** 15% of building permit fee

4) Plumbing Permit Fees

- a. **Permit Issuance Fee:** \$10
- b. **System Fee (does not include \$10 issuance fee):**
- i. **Agricultural Buildings:** \$0.025 per square foot
- ii. **Commercial Structures per the International Plumbing Code (IPC):** \$0.03 per square

foot

iii. **Residential Structures per the IRC:** \$0.025 per square foot

5) Mechanical Permit Fees

a. **Permit Issuance Fee:** \$10

b. **System Fee (does not include \$10 issuance fee):**

i. **Agricultural Buildings:** \$0.025 per square foot

ii. **Commercial Structures per the International Mechanical Code (IMC):** \$0.03 per square foot

iii. **Residential Structures per the IRC:** \$0.025 per square foot

6) Electrical Permit Fees

a. **Permit Issuance Fee:** \$10

b. **System Fee (does not include \$10 issuance fee):**

i. **Agricultural Buildings:** \$0.025 per square foot

ii. **Commercial Structures per the National Electric Code (NEC):** \$0.035 per square foot

iii. **Residential Structures per the IRC:** \$0.03 per square foot

7) Alternative Energy Permits: These permits are separate from the permits issued for new construction. These permits include, but are not limited to, hot water, photovoltaic, geo-thermal, and wind generated power.

a. **Photovoltaic System:** \$700

b. **Geo-Thermal:** \$500

c. **Solar Hot Water:** \$250

d. **Wind Generator:** \$250

e. **Permit Issuance:** 10% of review fee

8) Utah State Surcharge: A 1% surcharge on all permits to be collected and remitted to the State of Utah as per UCA 15A-1-209., as amended

9) Other Inspections and Fees

a. **Inspections outside of normal office hours:** \$100 per hour (minimum of one hour)

b. **Re-Inspection fee assessed under the provisions of Chapter 1 of both the IBC and IRC:** \$100 per occurrence

c. **Inspections and permits for which no fee is specifically indicated:** \$100

d. **Additional plan review required by changes, additions, or revisions to approved plans:** \$100 per hour (minimum of one hour)

PROVISIONS APPLICABLE TO COMMUNITY DEVELOPMENT DEPARTMENT, BUILDING DEPARTMENT, AND ENGINEERING DEPARTMENT FEES

1) Refunds of Fees

Community Development Department Fees and Engineering Department Fees

A refund may be given in an amount not to exceed fifty percent of the application fee or fees paid, when the application is withdrawn, in writing, prior to any of the following:

1. Issuance of any notice of public hearing or prior to begin placed on agenda of the County Manager, Planning Commission, Board of Adjustment, or County Council.
2. Completion of the review of any documents or plans submitted with the application.
3. An inspection or site visit requested by the applicant or performed by Staff.

Building Department

A refund may be given in an amount not to exceed eighty percent of the building permit fees paid, at the discretion of the Building Official, if work has not commenced on the permitted project and more than six months has not passed since the granting of the permit. Plan review fees are not refundable.

2) Additional Fees

In the event the Director of Community Development, Building Official, or County Engineer determines that a specific project requires additional resources (e.g. specialized consultant, special mapping, etc.) to review extraordinary conditions related to the development proposal, additional fees to cover the cost of these additional resources may be assessed to the applicant.

3) Double Fees

Any person, firm, corporation or any other entity who commences any development activity before obtaining the necessary permits shall be subject to double permit fees for the specified application. The payment of such double fee shall not relieve anyone from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein.

Summit County shall have the right to issue a stop work order in the event that development activity is commenced or continued without obtaining the necessary permits.

“Development Activity” as used herein includes any of the following activities requiring a permit:

- a) Change in use.
- b) Construction, clearing, filling, excavating, grading, paving, dredging, mining, drilling or otherwise significantly disturbing the soil of a site.
- c) Building, installing, enlarging, replacing or substantially restoring a structure, impervious surface, or central water system and including the long term storage of materials.
- d) Erection of a sign.
- e) Alteration of a historic property for which authorization is required under this title.
- f) Any activity increasing the need for parking or generating additional traffic.
- g) Construction, elimination or alteration of a driveway onto a public road.
- h) Demolition of existing structures.

4) Review and Revision of Fee Schedule

The Community Development Department and Engineering Department shall review the fee schedule every two (2) years and recommend revisions to the fee schedule to ensure that the fees cover the actual cost of processing applications, but in no case exceeds that amount. In no case shall there be longer than a five (5) year period without the review and recommendation of the Community Development Department regarding necessary changes to the fee schedule.