



Community Development Department
P.O. Box 128
60 North Main Street
Coalville, Utah 84017
Phone: 435-615-3124
www.summitcounty.org

COVID 19 PANDEMIC TEMPORARY USE PERMIT FOR TEMPORARY OUTDOOR DINING, TEMPORARY TENTS, AND OTHER TEMPORARY STRUCTURES

- Snyderville Basin
- Eastern Summit County

Please NOTE: A separate permit is required from the Fire District and Health Department. Please see attached sheets for further information.

OFFICE USE ONLY

Project #: _____ Zoning: _____
Date Received: _____
Received By: _____

PROJECT INFORMATION

Project Description/Type of Use: _____
Address: _____ Tax ID#: _____
Current Use of the Property: _____
Date Use Begins: _____ Date Use Ends: _____

APPLICANT INFORMATION

Name: _____ Phone: _____
Address: _____
E-mail: _____
Applicant's Interest in Subject Property:
 Owner Contractor Architect Engineer Other: _____

PROPERTY OWNER INFORMATION

Name: _____ Phone: _____
Address: _____
E-mail: _____

OWNER'S ACKNOWLEDGEMENT

I hereby declare under penalty of perjury that this application form and all information submitted as part of this application form is true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application form be incorrect or untrue, I understand that Summit County may rescind any approval or sufficiency determination, or take other appropriate action.

Owner's Signature: _____ Date: _____

Print Name: _____

Submittal Requirements: Certain submittal requirements may be waived by Staff depending on the circumstance of each application and whether certain items are necessary to understand the nature of the project.

A Temporary Use Permit application must be submitted to the Community Development Department including the following information:

1. **General Description.** An overview of the proposed activity shall include hours of operation, anticipated capacity, amplified sound, any beer or liquor license, any sign or lighting plan, heaters, and any other applicable information.
2. **Site Plan.** The site plan shall indicate the location of the temporary structure or tent on the Property and distances from Property Lines and other Structures. A separate plan for the interior of any temporary structure or tent may be required depending on proposed use. This plan will indicate any chairs, tables, exits, sanitation, heating, food service/handling etc. A snow mitigation plan must be included.
3. **Structural Information and Calculations.** For all temporary structures and tents greater than 400 square feet in Floor Area, the Applicant must submit structural calculations, wind load information, fire rating, etc.
4. **Safety and ADA Requirements.** Each business is responsible for ensuring compliance with fire/emergency access and ADA requirements. Each business is responsible for maintaining adequate clearances for accessibility and pedestrian movement.
5. **Support Equipment.** Temporary equipment such as umbrellas, planters, or temporary barriers and signs are allowed, but shall not be permanently affixed to the property. Such items shall (a) be included on the site plan and approved as part of the fire permit, (b) be properly weighted, and (c) A 44" minimum width pedestrian path shall be maintained at all times.
6. **Fire District Review.** Individual businesses are responsible to obtain all requisite Fire District Permits. Please see the attached list of requirements for the Fire District.
7. **Summit County Building Department Review.** Individual businesses are responsible for obtaining any necessary electrical permits.
8. **Health Department Approval.** Individual businesses are responsible to operate consistent with applicable County health occupancy and space limitations and obtain any necessary permits from the Summit County Health Department to serve food and beverages within the temporary structure or tent. Please see the attached list of requirements for the Summit County Health Department.
9. **Snow Mitigation Plan.** Individual businesses shall provide a snow mitigation plan for review and approval to manage snow accumulation on top and around any temporary structures and tents.
10. **DABC Approval.** Individual businesses are responsible to operate within and obtain any applicable DABC regulations and approvals related to premise expansion. Proper DABC permits are required to serve alcohol in a temporary structure or tent.
11. **Fees. All applicable fees are waived.**

Individual businesses are responsible to obtain all requisite Fire District permits. This permit is in addition to the Temporary Use Permit.

- **Park City Fire District:** Mike Owens (435) 940-2503 or mowens@pcfd.org
- **North Summit Fire District:** Mark Robertson (435) 640-3021 or captain23@gmail.com
- **South Summit Fire District:** Kent Leavitt (435) 640-4737 or ssfd@allwest.net

Review. The Fire District requires the following:

- Date tent will be installed and removed [IFC 3103.5]
- Date(s) of the event [IFC 3103.5].
- Narrative description of the tent to include:
 - a. Outside dimensions of the tent.
 - b. Height of the tent.
 - c. If the tent will have walls or if the sides will be open
 - d. Location and size of doors.
 - e. Intent to use electricity and heating or cooling devices.
 - f. The purpose of the tent.
- Construction Documents:
 - a. Detailed site and floor plan. The site and floor plan must be drawn to scale.
 - i. The site plan must be to scale and show the location of the tent in relation to lot lines and other structures and fire apparatus access roads [IFC 3103.8.2, 3103.8.1].
 - ii. The floor plan must show the means of egress and exit signs (not required for canopies only), arrangement of the seating, the location and type of heating and electrical equipment (including cooking equipment), and the locations of fire extinguishers, no smoking signs, and emergency lighting [IFC 3103.6, 3106.4.4, 3103.12.6, 3103.12.3].
 - b. An analysis of structural stability stamped by a certified engineer [IFC 3103.6].
- Details of the expected occupancy of the tent [IFC 3106.3].
- A description of the floor of the tent and any intended floor covering [IFC 3107.2].
- A certificate executed by an approved testing laboratory that indicates that the floor coverings, tents, membrane structures and their appurtenances are composed of materials meeting the flame propagation performance of Test method 2 of NFPA 701 [IFC 3104.2].
- The name and phone number of an individual who will be responsible for the tent. This must be a person who will be on-site for the event or the majority of the days that the tent is in place if the event is a multi-day event.

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Temporary Outdoor Structures for Restaurants and Events



Summit County Health Department is working in conjunction with Summit County Planning/ Building Departments, Park City Municipal and Park City Fire to better align efforts to allow outdoor dining options.

The following items will be what the Summit County Health Department will require in order to be approved for outdoor dining:

1. Define the proposed structure indoor/outdoor (4 walls with ceiling or 3 walls closed, 1 side open):
 - A structure with a roof, three “closed” sides, or walls, and one “open” side is considered an indoor setting. This structure would have limited air flow and the virus particles would remain concentrated, particularly for people farthest away from the “open” side of the structure.
 - A structure with a roof, two non-adjacent “closed” walls, and two non-adjacent “open” sides, like a tunnel, is considered an outdoor setting. This space has much higher levels of natural ventilation than an indoor space, allowing the virus to disperse and move out of the space more rapidly
 - The state and your local health department makes these determinations based on the typical level of ventilation for the setting. Settings that provide air flow comparable to levels of being outdoors, allowing the virus to disperse rapidly and move out of the space are considered outdoor settings. If a setting does not have adequate ventilation, the air will become trapped inside and the virus will recirculate and become more concentrated. Those are considered indoor settings. Outdoor settings have open-air ventilation that allows air movement. Air movement allows droplets and aerosols containing the COVID-19 virus to disperse rapidly to low concentrations, and move "out" of the space. When there is no air movement, as is the case in most indoor environments, virus particles are trapped inside the space. The virus then recirculates and the concentration of the virus increases as people continue to breathe out the virus.
2. Upload and complete the following via the link below:
<https://app.civicreview.com/application/5fb2fb27891a97001b36cc6a>

Complete the online permit application form.

Proposed seating arrangement- MUST MAINTAIN 6’ DISTANCE
BEWTWEEN ALL PARTIES.

Disinfection plan- outlines how each structure will be sanitized between
customer/group.

Air circulation proposal.

Detailed outline of the proposed waiting areas and entrance/exit.

COALVILLE OFFICE
85 North 50 East, PO Box 128
Coalville, UT 84017
435-336-3234
Fax: 435-336-3067

PARK CITY OFFICE
650 Round Valley Drive
Park City, UT 84060
435-333-1500
Fax: 435-333-1580

KAMAS OFFICE
110 North Main
Kamas, UT 84036
435-783-3161
Fax: 435-783-6021



SUMMIT COUNTY HEALTH DEPARTMENT

3. In any setting, how do you optimize ventilation? Please use this guidance from <https://drive.google.com/file/d/1oNUhQx2CCwSsMrbSkIOreAN1Yjp62sYd/view> to optimize your ventilation in any setting. Increasing ventilation reduces the concentration of any viruses that may be in the air. It's important to note that, by itself, increasing ventilation is not enough to protect people from COVID-19. You should increase ventilation and follow other best practices recommended by CDC and others, including disinfecting, wearing masks, and social distancing. Increasing ventilation can be part of a plan to protect people indoors.
4. No plan review fees attached with these structures.
5. Final written approval from Summit County Health Department will be required.
6. Onsite/virtual inspection will required prior to opening.

For all questions contact Amy Jones @ 435-333-1502 or ajones@summitcounty.org

COALVILLE OFFICE
85 North 50 East, PO Box 128
Coalville, UT 84017
435-336-3234
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650 Round Valley Drive
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