



## **STAFF REPORT**

Date: May 13, 2020

To: Council Members

From: Annette Singleton

Re: Community Development Block Grant Program (CDBG) Second Public Hearing

This public hearing is a requirement of CDBG and is held to discuss the projects determined to be applied for in the CDBG Small Cities Program in the program year 2020. The applicants were notified their applications have been funded by the Mountainland Regional Review Committee (see attached letters dated March 24, 2020). Each applicant must resubmit their application, and the minutes from tonight's meeting, in the online WebGrants system by 5:00 p.m., on May 31<sup>st</sup>.

Echo Mutual Water Company. Echo Mutual Water Company received notification of 2020 CDBG funding in the amount of \$262,895. Echo Mutual Water Company would like to replace its 50,000 gallon water storage tank. The tank is over 40 years old, and has had several repairs to fix leaking cracks. In addition to replacing the tank, the piping that connects the tanks will be replaced. Kory Staples and Scott Kettle will attend the public hearing to answer any questions.

Summit County Seniors Services. Summit County Seniors Services received notification of 2020 CDBG funding in the amount of \$66,000. Summit County Seniors Services would like to purchase another bus with ADA capability. Due to the growing senior population in Summit County, and having a bus that is 17 years old, more transportation is needed. Jessica Wilde will attend the public hearing to answer any questions.

Conclusion: This second public hearing is a requirement of CDBG, and was called to allow all citizens to provide input concerning the projects that were awarded under the 2020 grant year. Comments will be solicited on each of these project's scope, implementation, and effects on residents.



March 24, 2020

Thomas Fisher, County Manager  
Summit County  
PO Box 128  
Coalville, UT 84017

Congratulations,

Your community has been awarded a Community Development Block Grant for the Echo Water Tank project in the amount of approximately \$262,895 for the 2020 program year. However, the exact dollar amount is contingent on the CDBG allocation the Mountainland Association of Governments Region receives. Your application was recommended for funding on 3/23/2020 in the Mountainland Association of Governments Region following the approved rating and ranking policies. Having met the initial eligibility requirements established by HUD and the Housing and Community Development Division, your next steps are summarized below.

The state's final approval of this grant is conditional upon four additional steps:

1. Attend the mandatory CDBG grantee workshop. This workshop provides important information that will help you administer a successful project. This workshop has been postponed for the time being. We will contact you with the date when it is schedule. This workshop must be attended by the project manager. You must not begin any part of the contractual process (procuring contractor) prior to completing the HUD environmental review process and executing the State CDBG contract. Project managers with previous experience managing CDBG projects may be excused from this training if they receive approval from the state CDBG staff in advance of the training.
2. Notice and hold a second public hearing. You must hold a 2nd public hearing prior to May 31, 2020. Please see attached templates. It is also in the 2020 CDBG Application Policies and Procedures book. Applicants who don't hold the 2nd public hearing by the deadline will not be funded.
3. Submit finalized CDBG application in WebGrants by May 31, 2020. Applications not submitted by the deadline will not be funded. You will be notified by the state CDBG staff as soon as all application requirements have been satisfied. Please contact me if you have any questions about your application.
4. Execute state contract with the Housing and Community Development Division. The state CDBG contract cannot be executed until you prepare and submit a HUD environmental review record (ERR). Once the project receives environmental clearance, the state contract can be executed. All contracts must be returned to the state by September 1, 2020. Failure to complete the contracting process by this date will result in forfeiture of the grant funds.

This notice of grant award is not an approval to begin the committing/expending funds associated with this project and is contingent upon the State of Utah receiving the 2020 allocation from HUD. Congratulations and best wishes for the successful completion of your project.

Sincerely,

Jess Bedingfield  
Program Coordinator



March 24, 2020

Thomas Fisher, County Manager  
Summit County  
PO Box 128  
Coalville, UT 84017

Congratulations,

Your community has been awarded a Community Development Block Grant for the Summit County Senior Van project in the amount of approximately \$66,000 for the 2020 program year. However, the exact dollar amount is contingent on the CDBG allocation the Mountainland Association of Governments Region receives. Your application was recommended for funding on 3/23/2020 in the Mountainland Association of Governments Region following the approved rating and ranking policies. Having met the initial eligibility requirements established by HUD and the Housing and Community Development Division, your next steps are summarized below.

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Jess Bedingfield  
Program Coordinator