

**STAFF REPORT**

TO: Summit County Council  
FROM: Matt Leavitt – Summit County Financial Officer  
DATE: March 5, 2020  
SUBJECT: 2020 first quarter report

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**BACKGROUND:**

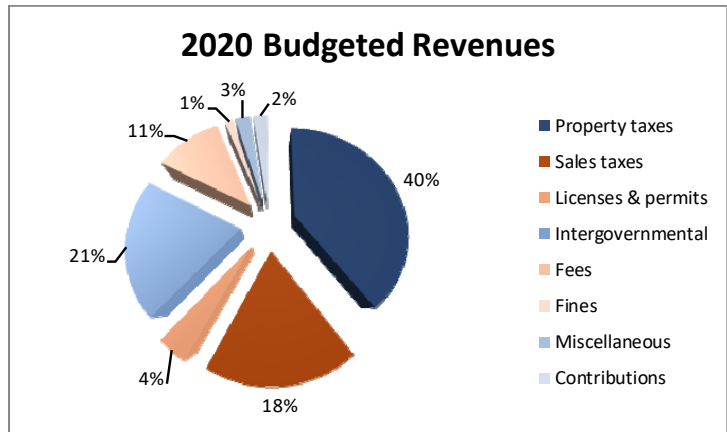
Utah State Code and the Summit County Ordinance (Title 1, Chapter 17-7) requires that the Financial Officer prepare and present a quarterly financial report to the Council. This report is being presented to fulfill these requirements and inform the Council of the financial disposition of the County.

**COUNCIL REQUIRED ACTION:**

None.

**SUMMARY INFORMATION:**

It is difficult to present a picture of the County’s 2020 fiscal condition during the first quarter of the year. The bulk of property tax revenues (40% of budgeted operating revenues) are not received until late November and the first two months of sales tax revenues (18% of budgeted operating revenues) are accrued back to 2019. In addition, 50% of intergovernmental revenues (21% of budgeted operating revenues) are received by Public Health. 2020 budgeted revenues are shown on the pie graph to the right.

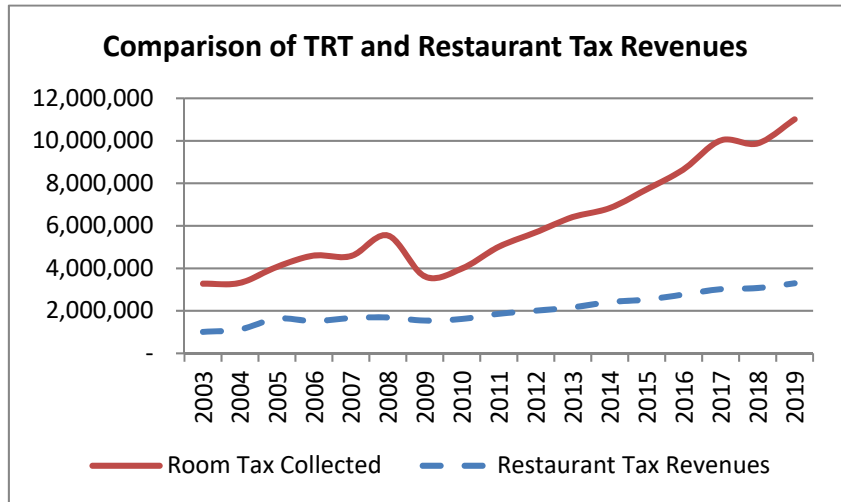


It is also difficult to present a picture of County expenditures since nearly 60% of budgeted expenditures is comprised of salaries and benefits that are distributed throughout the year and only two months have been recorded at the time the staff report is due. With that being the case, this report will cover items that may be of interest to the Council.

2019 CALENDAR-YEAR TRANSIENT ROOM TAX REVENUES:

Transient room tax revenues showed a significant increase during 2019 (11%, or \$1.1 million). Beginning July 2020, the distribution with Park City Chamber Bureau changes from the current rate of 76% to 70% to the Chamber Bureau with the County retaining the difference. For 2019 the increase in revenues and the change in distribution means the County will retain approximately an additional \$300 thousand. The following graphs show transient room tax revenues juxtaposed with restaurant tax revenues for comparison purposes.

Restaurant sales tax revenues increased 7% or \$223 thousand. The County retains 10% of restaurant sales tax revenues while the remaining 90% are distributed to programs that are intended to increase visitors to the County.



FILLING APPROVED POSITIONS FOR 2020:

As part of the 2020 adopted budget the Council approved the following positions:

- Mental health budget manager
- Storm water inspector
- GIS technician
- Inmate working crew deputy
- Weeds code enforcement/equipment operator
- Public engagement specialist

Currently the storm water inspector position are in the interview process and the County is actively recruiting for the inmate working crew deputy and the public engagement specialist.

2019 AUDIT:

Staff has begun to compile information in preparation for the annual audit. A kickoff meeting with the independent auditors, Squire & Company will be this upcoming Thursday March 12. Ulrich & Associates are working with staff with year-end journal entries and closing out 2019. It is anticipated the County will provide a trial balance to the auditors in April with work on the audit being completed and the financial report presented to the Council before June 30.

UPCOMING QUARTERLY REPORTS:

The table below shows the format that has been adopted for upcoming reports. The table is comprised of prior years and the current years first quarter with a budget comparison. The table is designed to show program related revenues against expenditures. Currently, intergovernmental revenues have not been mapped to their related programs for this report. Revenues not tied to a specific program such as property and sales taxes (County-wide sources) will be included at the bottom of the relevant year.

<b>SUMMIT COUNTY</b>					
Annual Comparison of Department Specific Fees and Expenses by Government Function					
Exported March 5, 2020					
<b>FUNCTION</b>	2017	2018	2019	ACTUAL 2020	BUDGET 2020
<b>GENERAL GOVERNMENT</b>					
Revenues	4,149,545	3,501,150	4,779,970	351,191	4,070,000
Expenses	9,247,735	9,893,326	9,966,463	41,449	11,860,852
	(5,098,190)	(6,392,177)	(5,186,493)	309,742	(7,790,852)
<b>PUBLIC SAFETY</b>					
Revenues	3,939,586	4,587,227	8,329,630	135,699	4,688,800
Expenses	16,309,339	17,075,062	16,582,604	64,989	19,519,684
	(12,369,754)	(12,487,835)	(8,252,974)	70,710	(14,830,884)
<b>PUBLIC WORKS</b>					
Revenues	1,953,075	1,982,763	2,121,672	317,973	2,263,100
Expenses	8,671,733	9,127,290	9,779,555	42,160	9,912,176
	(6,718,658)	(7,144,527)	(7,657,884)	275,813	(7,649,076)
<b>GOVERNMENT SERVICES</b>					
Revenues	-	-	-	-	-
Expenses	6,224,358	6,542,634	6,471,980	160,853	7,717,752
	(6,224,358)	(6,542,634)	(6,471,980)	(160,853)	(7,717,752)
<b>PUBLIC HEALTH</b>					
Revenues	699,166	775,207	706,133	38,360	682,030
Expenses	5,288,493	5,538,942	5,321,519	77,939	9,618,851
	(4,589,327)	(4,763,735)	(4,615,387)	(39,579)	(8,936,821)
<b>OTHER DEPARTMENTS</b>					
Revenues	502,940	463,632	429,496	21,391	453,180
Expenses	1,255,160	1,777,887	1,184,031	138,503	2,448,266
	(752,220)	(1,314,255)	(754,534)	(117,112)	(1,995,086)

**QUESTIONS:**

Questions regarding this report or the quarterly finance reports may be directed to me at by phone at (435) 336-3017 or by email to [mleavitt@summitcounty.org](mailto:mleavitt@summitcounty.org). Due to our current frenetic schedules it is recommended to send questions or comments to my email.

Thank you,

Matt Leavitt, Summit County Chief Financial Officer