January 9th, 2020

Request for Qualifications | Artwork for Jeremy Ranch Roundabouts in Park City, UT

Project Background
The Jeremy Ranch Roundabouts will be important focal points signifying a major gateway to Summit County that will serve residents and millions of annual visitors. The roundabout encompasses significant modes of transportation carrying people to and from the area, including the surrounding local restaurants, shops, recreation sites, and businesses as well as providing a primary connection to the local Park City neighborhoods, such as Jeremy Ranch and Pinebrook.

The Summit County Public Art Advisory Board ("SCPAAB") is pleased to provide an opportunity for artists and artist lead teams to submit qualifications to integrate highly creative three-dimensional artworks to be placed in the two newly constructed roundabouts located at the Jeremy Ranch/Pinebrook exits (exit 141 westbound and eastbound) in Park City, UT.
PROJECT BUDGET:
Up to $194,000 for both roundabout locations. The total commission is $194,000 and is inclusive of artist’s fees and related expenses for design, supplies, fabrication, insurance, transportation, travel, permits, and installation. Any fees incurred for design/artwork related engineering, electrical, infrastructure modifications and assistance from the contractors shall be the responsibility of the artist. The artist should include a contingency plan of at least 10% of the project’s commission in the budget for their final proposal. Up to three finalists will be paid and additional $2,000 for developing their proposal. Further information about the finalist honorarium is below in the ‘Finalist Selection Process’ section.

Artwork Goals
The SCPAAB seeks an artist or artist-led team to create an artwork that:

- Celebrates a strong sense of place, recognizing that the location of the roundabout is seated at a gateway to Summit County, UT.
- Embodies the values of the local landscape, culture, history, and/or wildlife.
- Serves as a welcoming entrance into Summit County, UT.
- Engages the Summit County community during artwork project planning and installation.
- Engages the viewer beyond the project’s installation.
- Preference may be given to artists who utilize sustainable practices in their work.
- Public safety and visibility is an important component.
- Resists to general wear, vandalism, or theft; offers easy, minimal, and low cost maintenance.
Meets all transportation safety laws, ordinances, regulations and guidelines, including all applicable height, sightline, color, and material requirements.

ELIGIBILITY:
This RFQ is open to all professional artists and/or artist-led teams regardless of race, creed, gender, gender variance, sexual orientation, national origin, age, religion, marital status, political opinion or affiliation, or mental or physical disability. To be considered, artists must have demonstrated experience accomplishing work of similar scope and scale, and using appropriate materials for Utah’s variable climate. Preference will also be given to those with previous large scale project experience and experience with community engagement. Additional consideration may be given to submissions with stated relevance and ties to Summit County, UT. SCPAAB Members, employees of Summit County, selection panel members, project personnel, and immediate family members of all of the above are not eligible to apply.

SELECTION CRITERIA & PROCESS:
The SCPAAB, in consultation with Summit County staff, will review all properly submitted applications and will select a short-list of three finalists to enter into the design/development phase to propose artwork for review. All finalists will enter into an agreement with Summit County. The County Staff Liaison and the SCPAAB Board Administrator shall coordinate and facilitate the SCPAAB’s actions. After proposal presentations, the SCPAAB will recommend an artist or artist-led team, and one alternate, to the County Manager. The County Manager may seek input from the County Council. Only the selected artist or artist-led team will enter into a commission agreement with the County. The alternate will enter into a commission agreement only in the case that the County and the selected artist(s) are unable, for any reason and in County’s sole discretion, to enter into the commission agreement. Artist-led teams may not substitute team members after submission unless the County consents to any proposed substitution.

The selection of an artist or artist-led team and alternate team for this project will be based on the following criteria:

- Artist’s professional experience represents a developed and successful body of site-specific public art projects of a similar scope and scale as demonstrated by visual documentation;
- Ability to meet deadlines and budget and to perform work in a timely, professional manner;
- Willingness of the artist to consult and work collaboratively with the SCPAAB, Summit County staff, and design and construction teams to successfully integrate the work into the site and meet any construction requirements, schedules, and deadlines;
- Ability to understand the sense of place and design in a context-sensitive manner as demonstrated by visual documentation;
- Artist has created works of permanent nature that do not require excessive maintenance or repair costs and meet public safety requirements (including transportation safety requirements), and Summit County requirements;
● Artist has experience with community engagement projects or workshops that were coordinated with past public art projects.
● Strict adherence to the maximum budget of One Thousand Ninety Four Dollars ($194,000.00).

**Project Timeline**

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<tr>
<th>Event</th>
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<tr>
<td>Request of Qualifications Launch</td>
<td>January 9, 2020</td>
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<tr>
<td>Deadline for RFQ Submissions</td>
<td>February 10, 2020</td>
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<tr>
<td>Finalists Notified</td>
<td>End of February, 2020</td>
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<tr>
<td>Finalist Site Visits</td>
<td>March, 2020</td>
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<tr>
<td>Finalists Present Proposals</td>
<td>April, 2020</td>
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<td>Winning Proposal Announced</td>
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<tr>
<td>Art Foundation / Conduit Plan (if required) / Contracting</td>
<td>May, 2020</td>
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<tr>
<td>Community Engagement</td>
<td>Spring/Summer 2020</td>
</tr>
<tr>
<td>Installation of Artwork Complete</td>
<td>Fall, 2020</td>
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Dates are subject to change except the application deadline of February 10, 2020 at 5:00 PM MST.

**SUBMISSION REQUIREMENTS/APPLICATION:**

Artists interested in this project must prepare and submit the following:

- **Letter of Interest** - This letter should be no more than one page and should explain the artist's interest in the project.

- **Current Resume** - If submitting as a team, a current resume for each team member should be provided.

- **Visual Support Materials** - Submit 10 digital images of your professional work. Images must be submitted in the following format:
  - File Type: JPEGs
  - Image Size: Images to be no more than 1920 pix on the longest side saved at 72 dpi.
  - File Labeling: Files must be titled with a number indicating the viewing order, followed by the artist's last name. The numbers must correspond to the accompanying Image List. Use "0" in front of single digit numbers. Do not use more than 30 characters, and use only letters, numbers and underscores. example: 01_Smith.jpg
• **Annotated image list** - The image list must include the artist’s name and a brief description of image stating its title, date, medium, size, location and if a commissioned project, the commission budget.

• **Community Engagement**: 2-3 Examples of community engagement projects or workshops that were coordinated with past public art projects.

• **References** - A list of at least three professional references that have an intimate knowledge of their work and working methods. The list must include complete emails and telephone numbers.

• **Contract** – The individual(s) selected shall be required to enter into a professional services contract with the County on a form to be drafted and approved by the Summit County Attorney’s Office. Applicants must read the County’s standard professional services agreement posted at [http://summitcounty.org/249/Public-Art](http://summitcounty.org/249/Public-Art) and insurance requirement included as part of this Call. Contracted Artist(s) may be subject to additional requirements in the contract related specifically to the project.

Materials (including links to file sharing services) should be emailed to: lchavez@summitcounty.org with the subject line: RFQ Submission – Jeremy Ranch Roundabouts Public Art.

**FINALIST SELECTION PROCESS**

All three selected finalists will enter into a design/development contract with the County, and will participate in an initial orientation and question/answer session (via Skype/in-person).

This first finalist meeting is meant to orient the selected finalists to the project and to hear from and ask questions of the community, the SCPAAB, and other project partners to help inform their design. Artists are also invited to make additional site visits to conduct additional community engagement and outreach; successful proposals will incorporate insight from the community. Additional background on the project site is available on [https://www.summitcounty.org/1005/Email-Updates](https://www.summitcounty.org/1005/Email-Updates).

During the second meeting, the selected finalists will present their conceptual proposals in-person to the SCPAAB and project partners. The site-specific proposals should convey their ideas and plans through scale designs, renderings and/or scale models with a statement that describes, in detail, the project's intent, proposed materials, fabrication and installation methods, project schedule and an itemized budget. Artists shall provide detailed information in their proposal for how they anticipate anchoring or supporting their artwork so that it withstands all outdoor conditions. The art must take into consideration variable climate, such as high winds, temperature, snow, and account for the impacts of exhaust fumes from passing vehicles. Proposed artwork must be located in an area not shown as being landscaped or planted and should provide a foundation and conduit plan (if required) by mid-May if landscaping adjustments need to be made.
Finalists will receive a $2,000 stipend for all design development, meetings, and community engagement, which is inclusive of any travel expenses, hotel, shipping, etc.

The selected finalists must email a color rendering of the proposal to Leslie Chavez, Summit County Public Art Advisory Board Administrator, by Wednesday, April 1, 2020, by 5:00pm MST. Materials will be distributed to the SCPAAB and project partners prior to the finalists’ presentation. Finalists’ submissions will be reviewed by SCPAAB and County departments for feedback on relevant environmental, legal, and/or financial issues related to the designs. One artist or artist-led team’s proposal will be accepted by the SCPAAB and recommended to the County Manager for final approval; the artist and the County will enter into a commissioned work agreement. The County Manager may seek input from County Council. The selected artist/team will be required to provide General Liability and Auto insurance as specified in the agreement. SCPAAB reserves the right to not undergo a finalist application review if they deem it unnecessary.

The selected artist or artist-led team must be present for installation and is required to remain on-site for the duration of the installation, which will be coordinated by the Summit County Public Art Advisory Board Administrator. The artist or artist-led team will be responsible for all expenses incurred to commission the artwork, including for travel for the installation of the artwork and should budget accordingly from the awarded commission.

Any materials not specifically requested as part of this application or exceeding the maximum page length or format requirements will not be considered or reviewed by the Selection Committee. Incomplete submissions or any application that has not been submitted within the parameters set forth above, as determined by the Summit County Public Art Advisory Board Administrator, will not be reviewed or considered.

**Deadline**

All submissions must be received by 5:00pm MST on February 10, 2020. Submission of digital materials is required. Digital format responses will be accepted via email (Attn: Leslie Chavez, Summit County Public Art Advisory Board Administrator at lchavez@summitcounty.org).

**Questions**

Summit County Public Art  
Attn: Leslie Chavez  
Summit County Public Art Advisory Board Administrator  
PO Box 4455  
Park City, UT 84060  
[lichavez@summitcounty.org](mailto:lichavez@summitcounty.org)  
[http://summitcounty.org/249/Public-Art](http://summitcounty.org/249/Public-Art)
Relevant Websites & Resources

Summit County: [www.summitcounty.org](http://www.summitcounty.org)

Summit County Public Art: [http://summitcounty.org/249/Public-Art](http://summitcounty.org/249/Public-Art)


The diameter inside the concrete truck apron (area available for landscaping and/or artwork) is 220 feet.

The diameter inside the curb and gutter is then 240 feet.

The circumference then is 690 feet and 754 feet respectively.
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The diameter inside the curb and gutter is then 240 feet.

The circumference then is 690 feet and 754 feet respectively (PixD).
Aerial view of both Roundabouts - Image to scale

**Attachments:**

Jeremy Ranch Frontage Road Intersection Improvements F-R299(206) detailed landscape PDF
- Aerial view of Exit 141 (Eastbound Pinebrook) LS-01
- Aerial view of Exit 141 (Westbound Jeremy Ranch) LS-02