

---

**MINUTES**

---

**SUMMIT COUNTY  
COUNCIL OF GOVERNMENTS**

TUESDAY, JUNE 18, 2019  
SOUTH SUMMIT SERVICES BUILDING,  
110 MAIN STREET  
KAMAS, UTAH

**COUNCIL MEMBERS PRESENT:**

Matt McCormick, *Kamas City Mayor*  
Andy Beerman, *Park City Mayor*  
Byron Ames, *Francis City Mayor*  
Kim Carson, *County Councilmember*  
Kay Richins, *Henefer City Mayor*  
Doug Clyde, *County Councilmember*

**OTHERS PRESENT:**

Jeff Jones, *Economic Development & Housing  
Director*  
Stephanie Larsen, *Summit County Assessor*  
Derrick Radke, *County Public Works Director*  
Pat Putt, *Community Development Director*  
Tom Fisher, *Summit County Manager*  
Janna Young, *Deputy County Manager*  
Katy Staley, *Secretary*

**Francis City Mayor Ames called the meeting to order at 6:00 p.m.**

**1. Introduction of Stephanie Larsen; Tom Fisher**

Tom Fisher introduced Stephanie Larsen as the County Assessor to fill the remainder of Steve Martin's term.

**2. Annexation Boundaries and annexation procedures; Pat Putt**

**Director Putt** shared the annexation plan areas for the County. Maps that were included were used for a review of the Eastern Summit County Zoning amendments. Annexation areas are properties that municipalities consider as part of their general plan. An annexation plan as described in State Code must include a map of consideration, criteria to be addressed, community needs, and an explanation of exclusions. Municipalities create the boundaries,

but they may change. There is a petition process at the property owner's request. The strength of the annexation process lies in keeping general plans up to date.

**Tom Fisher** asked about cities on the borders of the county being able to have annexation areas that cross county lines. **Director Putt** answered that the county will reach out to municipalities and encourage landowners to reach out to discuss the impacts of any annexation area. Some impacts would make it reasonable for cities to say no to annexation. There are deliberate zoning decisions for properties adjacent to municipalities and having annexation areas helps start a conversation and provide leverage for municipalities. If there is an upcoming city expansion it is best for the municipalities and the County to work together early. **Mayor Richins** stated that Henefer is working on a Master Plan and annexation boundaries. **Director Putt** stated that GIS and the Planning Department are available to assist with any annexation boundaries.

3. **Public Lands Initiative; Janna Young**

**Janna Young** stated that Congressman Bishop approached the counties to address the public lands issue, including watershed, grazing, and wilderness. There was a compromise by stakeholders that was not supported by the Legislature. The County is considering a separate bill and is asking for support from the municipalities. The County is considering if they have the Staff and resources to pursue this bill. There will be meetings with the Forest Service, Wildlife experts, and the County Council. Congress passed a public lands initiative this year that took ten years of work. If the Council chooses to move forward with support from stakeholders and the Mayors, then there will be designated watershed protection areas for

more dedicated projects, there will be a geographic barrier set up for sheep, and there will be some land swap areas. The current politics are good for the situation. The proposal could be included in infrastructure bills and there could be some momentum due to the fire concerns in the area. Janna will keep the council informed.

**4. Weber River Working Group: Kim Carson**

**Council Member Carson** shared that the Weber River Working Group includes representatives from Morgan County, Trout Unlimited, the Sheriff's Office, DNR (Department of Natural Resources), and State Parks. At the last meeting of the Working Group there was discussion about the problems that are a concern, including signage and enforcement. The discussion included efforts to improve the take out area for river rafting to be more organized and safer. The put in area is in Summit County and owned by DNR and the railroad. Some of the issues include pollution, littering, inappropriate devices, insecure footing, and carriage of non-floating coolers. The safety concerns include non-use of lifejackets and alcohol use. The Working Group is trying to set up checkpoints with Summit County, Morgan County and Utah Highway Patrol working together. The group is also working on signage to include regulations, general responsibility and education. The County Council will have a river visit. **Mayor Richins** suggested contacting owners of private property along the river to help with signage and get them in the loop.

**5. Children's Justice Center: Roger Armstrong \*\* this item was removed**

**6. Census and League of Women Voters; Jeff Jones**

Jeff Jones shared the "Census 101" flyer. The census is done every ten years. It is important to count everyone and be accurate as almost seven billion dollars in funding is distributed and redistricting is done based on the census. Last year, there was an address match submitted. In January 2019, a field office was set up. In August and September there will be census bureau feedback with an appeals process. In February 2020 there will be group quarter counts that will include dorms, jails, etc. In March 2020, there will be in internet and mail response, with April 2020 having a census day. There could be some confusion with many second homes in the County, and the census is dependent on volunteers.

**The League of Women Voters** has a local unit that is non-partisan and works to engage citizens in government and engage voters. The League will have a complete count committee to promote a county-wide effort and is looking for representatives from communities, cities, and the county to share the importance of census participation. The last census only had 75% participation. Anyone can register on the US Census page for updates.

**7. Infrastructure Study; Derrick Radke**

**Director Radke** shared that the Hoytsville bridge should be completed by July 24, 2019.

There has been progress getting utility information for the infrastructure study. A spreadsheet has been sent with that information. The traffic study is coming along with help from the County Engineer. There will be a draft of existing conditions at the next meeting.

The study is waiting on an interlocal cooperative agreement.

**8. Small City Transportation Projects and Transportation Sales Tax Projects; Derrick Radke**

**Director Radke** shared the applications for corridor preservation. The funding is good, with \$5.1 million remaining after 2019 projects. There are approved projects on the books that need to get going.

The projects submitted and asking for approval include the SR224 corridor project with the County and Park City to acquire a right-of-way to widen the road, and the Simpson Lane extension in Kamas. **Mayor McCormick** stated that UDOT has an agreement to line up with SR248 for better access for a new school project. The wetland study is underway, and alternatives will be studied afterward.

***Mayor Beerman made a motion to send a positive recommendation to the County Council for funding for the proposed Corridor Preservation projects as discussed. Mayor McCormick seconded the motion.***

- **MOTION APPROVED 6-0.**

**Director Radke** shared the transportation sales tax projects. The Council has set aside some money for small municipalities projects. There have been applications from Henefer, Kamas, Oakley, and two from Francis. The total ask for all projects is \$271,000. Only \$250,000 is allowed per year. **Mayor McCormick** stated that the application amount for Kamas' project could be reduced so that all projects could be funded.

***Council Member Clyde made a motion to forward a positive recommendation to the County Council to approve funding for all the proposed small municipalities projects as presented up to \$250,000. Mayor Beerman seconded the motion.***

- **MOTION APPROVED 6-0**

The transportation sales tax is programmed out to 2022, with the knowledge that there were large projects that will be paid as they are built out at \$2 million. The Jeremy Ranch interchange, identified as the Kline-Dahl project will not be done before 2022 and will be moved to the Jeremy Ranch project. Two new project applications have been received for a Park City transit shelter improvement and reconstruction of Deer Valley Drive. There were other applications that were clarifications of existing projects. There are funds available for these projects, with the recommendation that the transit shelter funding be moved to 2022, based on availability.

*Mayor Beerman made a motion to forward a positive recommendation to the County Council for funding for the transportation sales tax projects as presented, and have the transit shelter be the last to be funded of projects approved so far. Mayor Richins seconded the motion.*

- **MOTION APPROVED 6-0**

9. **Active Transportation Plan; Caroline Rodriguez**

**Caroline Rodriguez** shared that the bike/walk transportation plan is being wrapped up. There is a County Council goal to facilitate and make safer biking and walking areas. UDOT has requested a plan based on requests from the community. There have been many invitations, open houses, and comment periods without much participation outside the Snyderville Basin area. There is a list of fifty proposed facilities, with only five outside the Snyderville Basin area. More can be included in the analysis that is reviewed every five years. There is a web map of the proposed facilities on the County landing page.

**10. Anita Lewis retirement; Tom Fisher**

**Tom Fisher** shared that Anita Lewis has retired after thirty years working for the County. Travis English has resigned as the County Fair coordinator. The Park Silly Market will help with the County Fair this year, with Tyler Orgill being in charge.

The County is looking at programs to make improvements and changes to staffing. There will be an historian to oversee the museum and facilitate county engagement.

**The next meeting will be held in Coalville on October 15, 2019.**

***Mayor Beerman and Council Member Carson made the motion to adjourn.***

**The meeting was dismissed at 7:50 p.m.**

---

**Approval Signature**