

## Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room

650 Round Valley Drive

Park City, Utah 84060

Meeting also conducted via Zoom

**Monday, August 1, 2022**

| Topic  | Discussion   | Action or Summary   |
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| <b>Attendance</b>  | <p><b>Board Members Present:</b> Chris Cherniak – Chair, Doug Evans, Roger Armstrong, Chris Ure, Ilyssa Golding, Dorothy Adams (joined at 4:15 p.m.), Heidi Gordon - Absent</p> <p><b>Staff Present:</b> Dr. Phil Bondurant - Director, Shelley Worley, Brian Craven, Derek Moss, LaNae Bice, Karina Denbow, Miquel Guadarrama, Ashley Niesporek, Matthew Wolbach, Colleen Blomquist, Nancy Porter, Brecklyn Murdock, Amy Price</p>  |   |
| <b>3:00 p.m. – 3:45 p.m.</b>   | <p><b>**Health Department Finance Review Committee Meeting**</b><br/> <b>(Held prior to the regular Board Meeting with no minutes taken)</b></p>   |   |
| <b>Welcome</b>   | <p>The meeting was called to order at 4:05 p.m.</p>  |   |
| <b>**Work Session**</b>  |  |   |
| <p><b>New Health Department Staff Introduction</b><br/> <b>4:06 p.m.</b></p> | <ul style="list-style-type: none"> <li>• Shelley Worley, <i>Deputy Health Director</i>, introduced three new Health Department staff members. She welcomed Colleen Blomquist as the interim WIC Director; Matthew Wolbach as the new Health Educator; and Nancy Porter as the new Epidemiologist. The new staff members gave a brief introduction of themselves to the Board Members.</li> <li>• Board Members introduced themselves and provided a brief background for the new hires.</li> </ul>   | <p><b>Summary:</b></p> <ul style="list-style-type: none"> <li>• <i>Shelley Worley introduced three new staff members to the Health Department.</i></li> </ul>   |
| <p><b>Clinical Staff Overview and Update</b><br/> <b>4:14 p.m.</b></p>       | <ul style="list-style-type: none"> <li>• Shelley Worley introduced Derek Moss, <i>Nursing Director</i>. She stated that this would be the last department presentation.</li> <li>• Derek Moss presented to the Board an overview and update of the Clinical/Nursing Division. He provided information about his background and a brief introduction of the Clinical Staff Team.</li> <li>• Derek Moss’ presentation was broken down into three major service areas: Communicable Disease Investigations, Immunizations &amp; Vaccines, and Women’s Health. He highlighted the work being performed in each the service areas and introduced the staff members coordinating those efforts. The staff members introduced were LaNai Bice, <i>BSN, RN Communicable Disease Coordinator</i>; Jean Paskett, <i>RN, Vaccine/Immunization Coordinator</i>; and Sharon Dorsey, <i>BSN, RN, Women’s Health</i>.</li> <li>• Highlights and achievements of the department included a successful COVID-19 Campaign, the transition to a new electronic health record system, the acquisition of a mobile clinic van, as well as maintaining a high level of service despite turnover.</li> <li>• The department had faced some challenges and barriers such as high staff turnover, the need to catch up on childhood vaccines due to COVID-19, and the continuing impacts of COVID-19.</li> <li>• Future goals of the department included an additional nursing position, expansion of the Homebound and UCCP Programs, starting the TCM &amp; BeWise programs, and increasing the rate for 2<sup>nd</sup> doses of Meningococcal and HPV vaccinations as well as increasing UCCP cancer screenings.</li> <li>• Dr. Bondurant and the Board thanked Derek Moss for his presentation and his staff for their work.</li> </ul> | <p><b>Summary:</b></p> <ul style="list-style-type: none"> <li>• <i>Shelley Worley introduced Derek Moss.</i></li> <li>• <i>Derek Moss introduced the Clinical/Nursing Staff and proved an overview of the department.</i></li> </ul>                            |
| <p><b>The COVID Communication Strategy</b><br/> <b>4:50 p.m.</b></p>         | <ul style="list-style-type: none"> <li>• Dr. Bondurant stated that the County had transitioned back to medium per the CDC COVID County Tracker. He led a discussion about the Health Department’s communication strategy and how to create a better COVID tracker by leveraging Nancy Porter’s experience in epidemiology and IT skills to communicate what COVID will look like going into the fall. He added that with respect to COVID, the responsibility of public health is to weigh policy vs. outcomes, vs. risk benefit. The game right now is much different than it was a year ago. He added that there has been a lot of</li> </ul>  | <p><b>Summary:</b></p> <ul style="list-style-type: none"> <li>• <i>Dr. Bondurant stated that the County had transitioned back to medium per the CDC Tracker.</i></li> <li>• <i>Dr Bondurant outlined a new three-step COVID communications plan.</i></li> </ul> |

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|   | <p>information from IHC and the CDC about understanding personal risk assessment and educating people so they can make their own decisions.</p> <ul style="list-style-type: none"> <li>• Dr. Bondurant outlined a new three-step approach to COVID communication moving forward. 1) A CDC type dashboard will go up including a ticker that will have local data. The dashboard will have a COVID section as well as a section for other items that are current and relevant for the month. 2.) FAQ sheets will be created with “hit list” items to help people understand where we are at in the response. 3) Bring awareness to self-risk assessment.</li> <li>• As the school year begins levels of low, medium and high will be used to determine what information needs to be shared with the community.</li> <li>• Shelley Worley addressed the board regarding grant funding for K through 12. Each of the school districts received \$100,000 in pass through funds. Funding has also been extended to private schools and charter schools. It’s a great opportunity for schools to improve capacity to respond to any needs surrounding COVID.</li> <li>• Nancy Porter addressed the Board stating she had been getting acquainted all the available data resources and figuring out the best way to use them for the dashboard. Ideally, she would like to automate as much as possible. She thinks the best way to move forward is to provide as much information as possible so families and schools can make the best decisions for themselves, their students and for their families.</li> <li>• Board Members asked questions and provided additional comments to the discussion.</li> </ul> | <p><i>The steps include a CDC type dashboard, FAQ sheets and self-risk assessment awareness.</i></p> <ul style="list-style-type: none"> <li>• <i>Shelley Worley provided a summary of grant funding for K-12 schools.</i></li> <li>• <i>Nancy Porter stated she is working to find the best way to utilize various data resources for the dashboard.</i></li> </ul> |
| <p><b>Monkeypox Update</b><br/>5:23 p.m.</p>                          | <ul style="list-style-type: none"> <li>• Dr. Bondurant gave a shout out to Salt Lake County for assistance with individual cases in Summit County. Tests and vaccines are now available in Summit County. The highest risk groups are men having sex with men and engaging in high risk activities. Gay men that are in traditional domestic partnerships and are monogamous in their relationships are not at the same risk as those using apps or on-line meet up groups to engage in sex parties. No female cases have been reported in the State yet. Most of the cases that are being seen are the result of contact with two or three individuals over the course of 10 about days. Summit County has not had a positive case as of yet.</li> <li>• Board Members asked follow questions to which Phil Bondurant, Nancy Porter and Derek Moss responded.</li> </ul>   | <p><i>Summary:</i></p> <ul style="list-style-type: none"> <li>• <i>Dr. Bondurant stated that tests and vaccines are now available in the County.</i></li> </ul>   |
|   | <p><b>**Consideration of Approval**</b></p>   |   |
| <p><b>July 2022 Board of Health Meeting Minutes</b><br/>5:32 p.m.</p> | <ul style="list-style-type: none"> <li>• <b><i>Board Member Ure made a motion to approve the July Board of Health meeting minutes as amended and edited. Board Member Evans seconded the motion. The motion passed 6-0 (5:37 p.m.)</i></b></li> </ul>   | <p><i>Summary:</i></p> <ul style="list-style-type: none"> <li>• <i>The July 11, 2022, Board of Health Meeting Minutes were approved with changes.</i></li> </ul>  |
|   | <p><b>**Public Comment on Non-Agenda Items**</b></p>  |   |
| <p><b>Public Comment</b><br/>5:31 p.m.</p>                            | <ul style="list-style-type: none"> <li>• Board Chair Cherniak opened the meeting for public comment.</li> <li>• No public comments were offered.</li> <li>• Board Chair Cherniak closed the meeting for public comment.</li> </ul>  | <p><i>Summary: No public comments were offered.</i></p>   |
|   | <p><b>**Director and Board Final Comments**</b></p>   |   |
| <p><b>Health Department Director’s Comments</b><br/>5:37 p.m.</p>     | <ul style="list-style-type: none"> <li>• Dr. Bondurant stated that late last month the Health Department had a coordination meeting with the People’s Health Clinic. Everybody came together to align and make connections across the departments. It was very well received and will be an ongoing process to increase efficiencies across the two departments.</li> <li>• The Health Department is close to securing a contractor to update the conference room and bring it up to speed with technology.</li> <li>• The meeting scheduled for October 3<sup>rd</sup> will have Jill Parker the Executive Director from the Local Health Officers Association on the agenda.</li> <li>• The new shifts for the clinical staff have been implemented. They are</li> </ul>  | <p><i>Summary:</i></p> <ul style="list-style-type: none"> <li>• <i>A meeting between the Health Department and the People’s Clinic was a success.</i></li> <li>• <i>A contractor will soon be chosen to update the conference room.</i></li> <li>• <i>Jill Parker will be in attendance for the October 3<sup>rd</sup> meeting.</i></li> </ul>                      |

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|  | <p>now working 10-hour shifts Monday through Thursday. It has been well received as they are able to capture more appointments in the evening after 5:00 p.m.</p> <ul style="list-style-type: none"> <li>• Dr. Bondurant expressed kudos to the health promotion team for a successful field day.</li> </ul>   | <ul style="list-style-type: none"> <li>• <i>The Health Department new shifts have been well received.</i></li> <li>• <i>The Health Promotion Team's field day was a success.</i></li> </ul>                            |
| <p><b>Board Chairperson Comments</b><br/>5:43 p.m.</p> | <ul style="list-style-type: none"> <li>• Chair Cherniak reminded himself to circle back with Derek Moss regarding the Harvest Festival being an opportunity showcase the van and other work the department is doing.</li> <li>• Board Member Ure added that the Francis Frontier day was about a month away and might be another opportunity to showcase the van.</li> <li>• The next meeting will be held the second Monday of the month due to the Labor Day holiday.</li> </ul> | <p><i>Summary:</i></p> <ul style="list-style-type: none"> <li>• <i>Opportunities to showcase the van were mentioned.</i></li> <li>• <i>The next regular meeting will be held September 12<sup>th</sup>.</i></li> </ul> |
| <p><b>Adjourn</b><br/>5:45 p.m.</p>                    | <ul style="list-style-type: none"> <li>• <b><i>Board Member Evans made a motion to adjourn. Board Member Ure seconded the motion. The Motion passed 6-0. (5:45 p.m.)</i></b></li> <li>• The Board of Health meeting adjourned at 5:45 p.m.</li> </ul>  |  |