

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room

650 Round Valley Drive

Park City, Utah 84060

Meeting also conducted via Zoom

Monday, July 11, 2022

Topic	Discussion	Action or Summary
Attendance	<p>Board Members Present: Chris Cherniak – Chair, Doug Evans, Heidi Gordon, Chris Ure, Ilyssa Golding, Dorothy Adams - Absent, Roger Armstrong - Absent</p> <p>Staff Present: Dr. Phil Bondurant - Director, Jackie Swan, Emily Quinton, Nate Brooks, Shelley Worley, Brian Craven, Derek Moss, Jennifer Morrill</p>	
	Consideration of Approval	
June 2022 Board of Health Meeting Minutes	<p>The meeting was called to order at 4:04 p.m.</p> <p>• Board Member Evans made a motion to approve the June Board of Health meeting minutes with changes. Board Member Gordon seconded the motion. Motion passed 5-0.</p>	<p><i>Summary:</i></p> <p>• <i>The June 6, 2022, Board of Health Meeting Minutes were approved as written.</i></p>
	WORK SESSION	
Early Intervention Overview and Update	<ul style="list-style-type: none"> • Jackie Swan shared an update about the Early Intervention carnival and introduced the Early Intervention staff. The Early Intervention program usually holds two events each year: the Christmas party, and the summer carnival. The summer carnival was a success. Early Intervention staff has increased to include a contract Occupational Therapist and the part-time Speech Therapist was replaced with a full-time Speech Therapist. In the last year there have been 79 initial IFSPs (Individual Family Service Plans), and 27 annual IFSPs. In that same time there were 197 referrals and 2,969 visits. 126 service visits are provided per month. There is a grant from Baby Watch that provided for two vehicles and a marketing program. There were discussions with Representatives Brian King and Mike Kohler about Early Intervention in Summit County. • Challenges that the Early Intervention program faces include the desire to provide more services and therapy to families in our community. There is a need to use County vehicles for therapists to use for visits. There is a grant for mental health therapy, but currently no Early Intervention employees with mental health expertise. Respite care for children and families should be provided. There is a desire for funding for community activities for Early Intervention families. • Future goals include increased visits and developing a marketing plan. The need for more funding is the biggest challenge. The priority would be to increase Staff. Approximately \$50,000 would allow for a full-time Occupational Therapist and a full-time Physical Therapist. • Sarah and Shawn Milligan shared their family’s experience with Early Intervention. After Susie was born, the hospital missed a cleft palate diagnosis. The Milligans went for specialty care at the U of U NICU. The biggest issue with cleft palate is feeding. Susie would ingest a lot of air and spit up almost everything she would take in. The doctor connected the family with Early Intervention and they heard back from Jackie within an hour. Jackie worked with the Milligans through virtual and in-person interviews and worked with Susie on her developmental milestones. The biggest challenge for Susie’s parents was knowing where to start. Susie is doing well and will have surgery when she is one year old. This will be a long journey. Jackie Swan shared that most referrals come primarily from NICU discharge planners, pediatricians, and other parents. There are currently 80 to 85 kids in the Early Intervention program. Early Intervention becomes a part of the family. There are many more stories like the 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Jackie Swan shared the highlights and achievements, the major initiatives, and the challenges of the Early Intervention program.</i> • <i>Shawn and Sarah Milligan, with their daughter, Susie shared their experience with Early Intervention.</i>

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	<p>Milligans.</p> <ul style="list-style-type: none"> • Dr. Bondurant stated that Jackie has the best Early Intervention program in the state and the staff love what they do. Jackie invited the Board of Health members to come to the Christmas party to meet more families. 	
Follow-up Board Vision Discussion	<ul style="list-style-type: none"> • Dr. Bondurant shared that per the discussion at the last Board meeting he identified three potential moderators to facilitate the discussion about the Board’s vision. The cost varies greatly depending on how many meetings will be needed and when the meeting(s) will be held. The Board determined that an extended meeting be held October 3rd 3:30 to 6:30 to have the facilitator present for the Board vision discussion. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Board will hire a facilitator to help determine the Board vision. The vision discussion will be October 3rd.</i>
Budget Process Update	<ul style="list-style-type: none"> • Shelley Worley shared that all departments within the Health Department have already completed their budgets prior to receiving their workbooks and have submitted those budgets to Shelley Worley, Cindy Keyes, and Dr. Bondurant, who feel confident with the budgets. The workbooks should arrive in August and the budgets will be reviewed and submitted. The budgets will then go to the Budget Committee for questions and suggestions. The focus in the County is on employee retention. The Health Department has experienced some turnover but is almost fully staffed now. The new Epidemiologist will start next week. • Dr. Bondurant shared that the tentative budget will be sent to the Board of Health for review before it is submitted to the Budget Committee, most likely before the August meeting. The Board of Health Budget Committee will meet on August 1st at 3pm. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Health Department budgets have been completed and submitted to Dr. Bondurant, Shelley, and Cindy. The budgets will be shared with the Board in August.</i>
	<p>**PUBLIC COMMENT**</p>	
PUBLIC COMMENT	<ul style="list-style-type: none"> • No public comment was made, and the public comment portion of the meeting was closed. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>No public comment was made.</i>
	<p>**DIRECTOR AND BOARD COMMENTS**</p>	
Health Department Director’s Comments	<ul style="list-style-type: none"> • Dr. Bondurant shared that Jenn Morrill has been hired as the new Business Manager and will start training next week. The hiring process for the new WIC Director will start soon. • The hours for the Health Department are changing and will be Monday through Thursday 8am to 6pm. The new hours are an effort to accommodate those patrons who need to come later in the day. The hours will be reevaluated in a month and adjusted if needed. This change offers employees more time at home. • The new Epidemiologist will start next week. Their first task will be to bring the dashboard up to speed. There will also be a community dashboard in the future. • COVID grant money has been extended and will go toward workforce development through 2024 and a one-year extension for the K through 12 school grant for COVID. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Jenn Morrill is the new Business Manager.</i> • <i>Health Department hours will now be 8am – 6pm.</i> • <i>A full-time epidemiologist will start next week.</i> • <i>COVID grant funds have been extended.</i>
Board Member Comments	<ul style="list-style-type: none"> • No additional Board Member comments were made. 	<p><i>Summary:</i></p>
Board Chairperson Comments	<ul style="list-style-type: none"> • Chair Cherniak asked for an update about the latest COVID variants. Dr. Bondurant answered that the CDC estimates that the BA5 variant is the dominant variant and has mutated in an unexpected way. The booster formula is being adjusted to address the mutation, but the current booster is still offering substantial protection against serious illness and death. Surges should be expected with each new variant. The natural progression of the virus is to move from being highly virulent to being more transmissible. Reported cases and wastewater surveillance is being used to determine upticks. Individuals are fully aware of what COVID is and can take their own precautions. The Health Department role has shifted to 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Dr. Bondurant shared a COVID update.</i> • <i>An update was shared about ticks.</i> • <i>An update was shared about the bees from the truck turnover.</i>

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	<p>making vaccines available and providing education. Wastewater surveillance has been extended and will include flu surveillance and will be included on the dashboard.</p> <ul style="list-style-type: none"> • Nate Brooks shared an update about ticks. There have been about five to seven community members who have asked for a vial to send ticks in for testing. It is more common for ticks in our area to carry Rocky Mountain Spotted Fever and not Lyme Disease. Derek Moss shared that the CDC has classified Utah as a low incidence state for Lyme Disease. Summit County is being surveyed for ticks. • When the truck carrying bees turned over on I80 the Health Department was contacted by dispatch. Many beekeepers mobilized with a fast response to help. 	
Adjourn	<ul style="list-style-type: none"> • The meeting adjourned at 5:42 p.m. • <i>Board Members Ure and Evans made a motion to adjourn. Motion passed 5-0.</i> 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The next regular meeting is scheduled for Monday, August 1, 2022, at 4pm.</i>