

1885 W. Ute Blvd.
Park City, UT 84098
WWW.HIGHVALLEYTRANSIT.ORG



Minutes

High Valley Transit District
BOARD OF TRUSTEES
THURSDAY, APRIL 22, 2021

Location: Virtual- Zoom Meeting # <https://summitcounty.box.com/s/0ghded6slc0nhcmv9s9yhx2e2x7wv9zr>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §52-4-207(4), the Summit County Council Chair has issued written determinations supporting Summit County Council's decision to convene electronic meetings of the Council without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic and considering public health orders limiting in-person gatherings, members of the public should not attend Council meetings in person. However, members of the public are invited and encouraged to view and participate in the Council's electronic meetings as described below.

PRESENT:

Kim Carson, *Board Chair*
Roger Armstrong, *Board Member*
Chris Robinson, *Board Member*

Joe Spink, *Vice Chair/Secretary*
Doug Clyde, *Board Member*

Tom Fisher, *County Manager*
Caroline Rodriguez, *Acting GM*
Christopher Putt, *Transportation Planner*
Abigail Villegas, *Transportation Admin Tech*

Dave Thomas, *Deputy County Attorney*
Jamie Dansie, *Sr. Transportation Planner*
Isabel Hanewicz, *HVT Business Analyst*

Meeting called to the order at 1:00PM

Pledge of Allegiance

Work Session

Revised Service Poster and Operational Update

Acting GM, Caroline Rodriguez informed the Board that the service poster has been updated to reflect a new alignment in the Kimball Junction Area, on Bitner Loop Rd. The updated service poster has been posted on the HVT website for public access.

Grants Update

Acting GM, Caroline Rodriguez informed the Board that some applications and nominations have been applied for and there are a few upcoming applications that will be applied for soon.

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In addition, Rodriguez informed that Congressman, Blake Moore pursued an earmark request for the bus rapid transit, (\$6.5 million.)

Improvement fund nomination for transit and transportation vehicles was also applied for, (\$2.5 million.)

Sr, Transportation Planner, Jamie Dansie explained the LOWNO application submitted to fund eight battery electric buses and for required infrastructure and installation. The application was submitted 2 weeks ago with hopes of getting a response this summer, 2021, (under \$7 million.)

Upcoming requests will follow as to apply for a raise opportunity, (former billed grant for capital) that is due this July 2021 and will be for a bus rapid transit construction. Acting GM, Caroline Rodriguez informed the Board that a consultant is under contract for benefit cost analysis and an economist to prepare the benefit cost analysis will be ready for when the FTA conducts (no scheduled date released yet) their informational webinar. The kickoff between staff and consultant will come in place next and to follow with a board meeting to discuss the application. (request amount \$25 million.)

Application (local awarded fund) will be submitted for a piece of permanent facility planning on the Gilmore Parcel (no fixed timeline required) only requirement being an approved scope through UDOT.

Contracts/Agreement updates

Acting GM, Caroline Rodriguez recapitulated with the Board of the Interlocal Agreement between Summit County and High Valley Transit which has been executed and in place. The contracts for Fixed Route service and Micro- Transit service between River North LLC (Via) and Summit County assigned to High Valley Transit and all requirements, are in place and will be moving forward.

Rodriguez followed by informing the Board that HVT will need two additional agreements.

First agreement needed is for use of County or High Valley Transit owned vehicles and for use by HVT's contractor. Second agreement needed is a two-year lease request for the Summit county property (five acres) in Gilmore Parcel for construction of the new Transit Facility between River North LLC. and High Valley Transit. A renegotiation for lease renewal will be required after the two-year lease is fulfilled. Board Member, Chris Robinson suggested to extend the lease to support and protect both HVT and River North LLC with an approved sub-lease to River North LLC. Attorney, Dave Thomas will update the lease agreement to reflect the Board suggestions, lease term will stand for two years, the lease payment being a dollar a year consideration during which period both parties will work in good faith.

Summit County will identify a master plan and specifically identify the five acres for transit. The Board will work in good faith to determine other longer terms and conditions for the transit operations and/or to reflect the length of the contract with River North LLC (Via). Finally, the Board will determine the ultimate definition of the land and what it will be used for, including a sub-lease between Summit County and High Valley Transit. Chair, Kim Carson suggested to Dave Thomas and Caroline Rodriguez to find out what entity name should be on the lease.

Drafts for both agreements will be presented on next Board's meeting per acting Transit GM.

Board Action

Discussion and possible adoption of High Valley Transit's Title IV Policy.

Acting GM, Caroline Rodriguez explained UDOT language on the Title IV requirements and the four-factor analysis based on the transit service area and added that the template had no flexibility to change the language. Rodriguez has assigned Chris Putt to revise the document and double check the policy language.

Chair, Kim Carson entertained a motion to approve the adoption of High Valley Transit's Title IV Policy as attached and typo corrections as attached. Board Member, Roger Armstrong moves the motion for approval while Board Member, Chris Robinson seconded the motion. All voted in favor, 5-0.

Board Comments

- Board Member, Roger Armstrong stated that emails have been sent by residents particularly in Silver Springs area regarding the pink bus line. The Board member shares the residents concern of the pink line being eliminated and informed the residents of the more efficient and more flexible transit service in which it will provide the public with a better experience. Accommodation of skis and bicycles, and security cameras in the vehicles to record live rides in terms to security is also provided through the new transit service.
- Chair, Kim Carson added that the transit service is not an Uber and informed the public that the Transit drivers are contracted through the transit provider. All transit drivers are screened who will also work full shifts.

Meeting Adjourned at 1:46PM.



Kim Carson, *Chair*

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