

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room

650 Round Valley Drive

Park City, Utah 84060

Meeting conducted via Zoom

Monday, March 7, 2022

Topic	Discussion	Action or Summary
Attendance	<p>Board Members Present: Chris Cherniak – Chair, Ilyssa Golding, Doug Evans, Chris Ure, Heidi Gordon, Roger Armstrong, Dorothy Adams</p> <p>Staff Present: Dr. Phil Bondurant - Director, Brecklin Murdock, Aaron Newman, Mike Luers, Shelley Worley, Brian Craven, Miguel Guadarrama, Derek Moss, Penci Carreno, Cindy Keyes, Lisa Wilkinson</p>	
WORK SESSION		
Introduction of New Board Member	<p>The meeting was called to order at 4:01 p.m.</p> <ul style="list-style-type: none"> • Heidi Gordon was introduced as the new Board of Health member. All Board Members introduced themselves to Board Member Gordon. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Heidi Gordon is the new Board Member.</i>
Health Department New Staff Introduction	<ul style="list-style-type: none"> • Derek Moss introduced two new Health Department Staff Members. Brecklin Murdock is the new Administrative Assistant in the Coalville Office. Miguel Guadarrama is a new Clinical Assistant in the Park City Office. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Brecklin Murdock is the new Administrative Assistant in Coalville. Miguel Guadarrama is a new Clinical Assistant in Park City.</i>
Covid-19 Discussion	<ul style="list-style-type: none"> • Dr. Bondurant shared a quick Covid-19 update. Today, Summit County is considered Moderate in terms of the Transmission Index. The Health Department shared on Facebook that transition to Moderate Transmission Index has occurred. The State will be moving away from using the Covid Transmission Index and focus on using the CDC’s Transmission Index moving forward, with a focus on hospitalizations and mask usage. Summit County should be moving from yellow to green on the CDC’s Transmission Index within the next fourteen days. The Health Department and Staff are no longer operating at the pandemic level and will be operating at the endemic state for Covid-19. It is important to focus on what it means to learn to live with Covid and to provide direction, guidance, and education for individuals moving forward. • On March 30th, Dr. Bondurant and Shelley Worley will be talking to the County Council about the Emergency Order, the future of Covid, and what it means as a public health institution as we move to a traditional disease surveillance model. There will be a discussion about removing the Public Health Emergency Order and how that dictates services moving into the rest of 2022. The outlook is optimistic with the vaccine and booster rates and the tools that are coming together. • One of the metrics that most decisions are being based on is wastewater epidemiology. Mike Luers, the General Manager of the Snyderville Basin Water Reclamation District shared a presentation about wastewater epidemiology. Wastewater-based Epidemiology (WBE) is the analysis of wastewater to monitor public health. WBE has been used to monitor drug use and viral disease. The history of WBE was shared. WBE has been used as an early warning sign for health concerns. In 2020, it was discovered that fecal genetic material could correlate to what was happening with Covid. Snyderville Basin Water Reclamation District was asked to be a test site for Covid wastewater surveillance. There are currently 42 wastewater plants in the state that routinely monitor for Covid. • Wastewater comes from homes and goes into the treatment plant and Staff collects samples of the wastewater. Covid 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Summit County has moved to the Moderate Transmission Index and will be operating on an endemic level.</i> • <i>There will be a discussion with the County Council on March 30th to discuss removing the Public Health Emergency Order.</i> • <i>Mike Luers shared a presentation about wastewater epidemiology.</i> • <i>Wastewater Epidemiology is used to monitor drug use and viral disease and is a metric used to make decisions for the Covid-19 response.</i>

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	<p>is an RNA virus, which is a precursor to DNA. For the PCR test, the RNA is isolated and converted to DNA. The DNA is multiplied, and a probe is added to allow the Covid cases to be counted with an estimated per capita discharge. Testing captures all of the Covid variants. The number of cases that are from the different variants can be captured, but it is not routinely done. Analysis of the samples is being done at an outside lab, not at the wastewater treatment plants. WBE can show cases three to ten days before symptoms show.</p> <ul style="list-style-type: none"> • WBE is great because everyone can be sampled at one time relatively quickly, even those who are asymptomatic, and is a great early warning sign for preventing outbreaks. A disadvantage is that the samples can degrade before they get to the treatment plant. • Board Member Ure asked if a spike in Covid cases could be traced back to a certain neighborhood. Mike Luers answered that theoretically, cases could be traced back to a house, but it would take a lot of testing. Some college areas are sampling at the dormitory levels. The capabilities of testing are phenomenal. • Dr. Bondurant stated that wastewater testing has been an indicator of the reduction of cases without the worry of case counts being based on fewer people being tested. Mike Luers stated the CDC is considering expanding WBE to detect other viruses beyond Covid. • Mike Luers shared that wastewater from laundry is a major contributor to microplastics and there is a microplastics initiative currently underway. Advanced treatment removes 99 percent of microplastics. 	
<p>Employee Engagement</p>	<ul style="list-style-type: none"> • Shelley Worley shared that the first Health Department group to make a presentation is the Business Manager, Cindy Keyes, and her Staff. Cindy Keyes introduced her team, including herself, a Grant Coordinator (Lisa Wilkinson), and an Administrative Assistant (Penci Carreno). • Cindy Keyes shared the department overview. The Employee Management Department is responsible for all Federal, State, and local grants. There are 86 grants, not including Covid grants, with different timeframes and deliverables. Employee Management oversees the Health Department budgets, including making sure the budgets are not overspent throughout the year. Payroll and timekeeping accountability are also part of Employee Management. Inventory management of equipment and vehicles, and proper cash handling accountability and procedures are also department responsibilities. Invoicing to the Utah Department of Health through a monthly expenditure report is also done. Employee Management also posts the Board of Health agendas and minutes, including any materials needed, and maintains records retention. Employee Management is also responsible for all the Health Department audits. • Lisa Wilkinson shared Cindy has made the department paperless to strengthen document security and confidentiality, and easier access to data. There has also been financial savings. Cindy has completed 46 audits, with only one finding. The Board of Health minutes are now available to the public online. Cindy created a report called the Grant Summary Report to track grant details. The pandemic has greatly increased the department's workload. • Penci Carreno shared the challenges and barriers for the department. There have been constantly shifting demands, increased levels of stress, and increased hours due to Covid. The workload has increased significantly during the pandemic. • Future goals (within the next three years) for the department are to have a real-time financial report per grant for each division director, inventory management software for inventory and vehicles, improve lab billing and 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Employee Engagement Team was introduced.</i> • <i>Responsibilities include grants, overseeing budgets, payroll and timekeeping accountability, inventory management, proper cash handling procedures and accountability, invoicing through a monthly expenditure report, posting agendas and minutes, records retention, and audits.</i> • <i>Highlights of the department were shared.</i> • <i>Challenges for the department include increased hours and stress and constantly shifting demands.</i> • <i>Future goals for the department were shared.</i> • <i>Dr. Bondurant thanked Cindy for all the time and work she has put in.</i>

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	<p>accounts receivable, improve internet and cell reception in all Health Department locations, and increase training opportunities for the team.</p> <ul style="list-style-type: none"> • Dr. Bondurant stated that the Board will never understand the hours of work that were put in during the pandemic. Cindy was thanked for all the extra time and work that she put in. 	
<p>2022 Utah Legislative Update</p>	<ul style="list-style-type: none"> • Dr. Bondurant referenced materials that listed 2022 Legislative items related to public health and highlighted some items. Senate Joint Resolution 3 terminated the mask order for Salt Lake County and Summit County and was discussed in February. • HB63 and HB60 are legislation related to requiring vaccines in the workplace. There are good reasons that a business may want to require vaccinations in the workplace. Only Covid vaccinations may be required in the workplace in certain circumstances. • HB21 School and childcare center testing requirements provides funding for lead testing and remediation in schools and childcare centers. • HB64 provides revenue to help some of the water systems that might be out of compliance to come into compliance. • Micro-enterprise kitchens were addressed in previous meetings, with Summit County creating a micro-enterprise kitchen program. There is an amendment about Type 1 oven hoods not being required within a residential setting. • There was a food truck licensing amendment that states there is no longer a secondary food truck permit in the state. Permits from other counties must be honored without a secondary permit. Inspections are permitted in other counties, but a fee may not be associated with that inspection. The host county does retain the authority to shut down a food truck due to non-compliance to Health Code. • SB45 states that local Health Departments cannot regulate anything more restrictive than any State or Federal Code. There is a grandfather clause that will be presented that would allow current programs to stay in place, including Summit County’s wastewater program and e-cigarette program, with approval from the Board of Health and County Council. • HB182 excludes the local Health Department from having a Local Emergency Declaration extend to a state facility. The authority is still in place for a Declaration in the local area. • HB341 concerning birth certificates will be clarified, but addresses providing the first birth certificate for free. Clarifications need to address the funding gap that would be created. • Other Legislative updates are centered around the School Nursing Services, Diabetes Prevention Program, and the Community Health Worker Certification process. • Aaron Newman shared more information about SB45, which has many ramifications. SB45 dismantles the State Division of Substance Abuse and Mental Health and is downgrading it to an office under Medicaid and putting all the different aspects of the program into separate areas. The funding for Behavioral Health will now be intermingled among several programs. It is unknown what will happen with the twenty percent funding that was previously earmarked for treatment funding. The Utah Behavioral Healthcare Council is working with Senators to introduce a new bill at the interim session to address the concerns with SB45. • There were 51 bills tied to Behavioral Health this year, with many of those being justice collaborations, working with the court system, jails, and law enforcement. Medicaid funding of drug testing for drug court participants was preserved. • There was a bill proposed that would require the Utah State Hospital to find a new location so the I 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Dr. Bondurant shared 2022 Legislative updates related to public health.</i> • <i>Aaron Newman shared information about bills related to Behavioral Health.</i>

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	<p>and could be sold to a developer to create a water park. That bill did not go through.</p> <ul style="list-style-type: none"> • There was about \$15 million allocated to expand the Mobile Crisis Outreach Teams in rural communities and additional funding to create more rural receiving centers. • There were two other bills that were a concern that were postponed. HB148 Commitment in criminal proceedings would have required those that pled guilty with a mental illness with C and D misdemeanors to be treated the same as with a felony. That would put the onus of payment for treatment on the counties. Another bill of concern was one that would require medically-assisted treatment in the jails. Funding would be needed to retrofit the jails to create medically-assisted treatment programs. 	
	PUBLIC COMMENT	
PUBLIC COMMENT	<ul style="list-style-type: none"> • No public comment was made, and the public comment portion of the meeting was closed. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>No public comment was made.</i>
	Consideration of Approval	
February 2022 Board of Health Meeting Minutes	<ul style="list-style-type: none"> • <i>Board Member Evans made a motion to approve the Board of Health meeting minutes with changes discussed. Board Member Golding seconded the motion. Motion passed 7-0.</i> 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The February 7, 2022 Board of Health Meeting Minutes were approved with changes.</i>
Health Department Audit Findings and Compliance Report	<ul style="list-style-type: none"> • Dr. Bondurant stated that one of things on the Attestation Checklist was checking off that the Board of Health would review the audit findings, attest that the Board is aware of the audit findings, will address the audit findings, and accept/adopt the audit. This Single Audit encompasses all the separate department audits and ensures those are all in compliance. • Cindy Keyes stated that the audit to be addressed today is for 2020. The current audit being worked on is for 2021, which will not be done until June or July. The 2020 audit is the most recent completed audit. The audit is for the entire county. A requirement for the Single Audit is that more than \$750,000 in federal award funds be spent during the fiscal year. The County has incorporated the Health Department programs into this Single Audit. The audit is performed by an external audit firm that has no relationship with the County. There were no findings for the Health Department for the 2020 Single Audit. There were a couple of findings for the County that were small and the remedies for those findings were listed in the report. • <i>Board Member Ure made a motion to accept the findings of the 2020 Single Audit. Board Member Evans seconded the motion. Motion passed 7-0.</i> 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Board must review and accept the audit findings to satisfy the Attestation Checklist.</i> • <i>Cindy Keyes shared the audit process and findings for the 2020 Single Audit. There were no findings for the Health Department from that audit.</i> • <i>The Board of Health approved a motion to accept the findings of the 2020 Single Audit.</i>
	DIRECTOR AND BOARD COMMENTS	
Health Department Director's Comments	<ul style="list-style-type: none"> • Dr. Bondurant shared that on March 24th the very first Summit County Health Department retreat is scheduled to establish the Mission and Vision of the Health Department moving forward. • The room where the Board of Health is currently meeting is scheduled for renovation through Covid funding. The April Board meeting will be held downstairs. • Nann Worel has been the Board liaison for Park City Municipal; and is now the Mayor of Park City. Dr. Bondurant will be asking Mayor Worel to appoint a new liaison for the Board of Health. There will be an open invitation to all municipalities in the County to have a liaison to attend the Board of Health meetings. Board Member Ure suggested that the School Districts have some representation at the Board meetings as well. Board Member Armstrong suggested that School representatives be invited when 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The Summit County Health Department retreat will be March 24th.</i> • <i>The BOH meeting room is scheduled for renovation.</i> • <i>A new liaison is being requested from Park City. All municipalities will have an open invitation to have a liaison at the Board meetings.</i>

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	<p>there are school relevant items on the agenda. Dr. Bondurant was invited to the next Council of Governments meeting to discuss the liaison invitation with the Mayors.</p>	
<p>Board Member Comments</p>	<ul style="list-style-type: none"> Board Member Evans stated he thinks it is time to meet with the State Division of Water Quality to start looking at a feasible solution for a regional wastewater facility in the South Summit area. Development plans are creating concern for Kamas' capacity. Oakley will soon be maxed out. There are development pressures between the cities in unincorporated areas. It is time to do a study and decide what the plan is for wastewater. Board Member Armstrong stated that a study was done about three years ago with Council of Government involvement to identify the infrastructure in the North Summit and South Summit areas. There does need to be a way to govern how wastewater is handled in new developments. The availability of infrastructure is limiting growth. The Council of Governments is also working to create a Master Plan of the East side of the County, including annexation declaration areas and areas of development. The infrastructure study and the Master Plan could be helpful for the discussion with Division of Water Quality. Dr. Bondurant stated that the package systems that are being put in some of the new developments are meant to put the infrastructure in with the package system so that when a sewer system is put in place then those package systems can hook into the sewer systems without having to tear up the ground to connect. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> <i>Board Member Evans suggested that the Board meet with DWQ to start looking for a feasible solution for a regional wastewater facility in the South Summit area.</i>
<p>Board Chairperson Comments</p>	<ul style="list-style-type: none"> Chair Cherniak shared that the Open Meetings act training will be on March 15th. The training must be completed by April 15th. The UALBOH (Utah Association of Local Boards of Health) is having their symposium March 31st to April 1st. Board Members Armstrong and Adams are attending. All costs associated will be reimbursed by the Health Department. The Board needs a Board Member to serve as a representative at the quarterly UALBOH meetings. Chair Cherniak volunteered to be the UALBOH representative. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> <i>Open Meetings Act training is March 15th.</i> <i>UALBOH symposium is March 31st – April 1st.</i> <i>Chair Cherniak will be the Board of Health representative for quarterly UALBOH meetings.</i>
<p>Adjourn</p>	<ul style="list-style-type: none"> The meeting adjourned at 6:15 p.m. Board Members Evans made a motion to adjourn. Motion passed 7-0. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> <i>The next regular meeting is scheduled for Monday, April 4, 2022 at 4pm.</i>