

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room

650 Round Valley Drive

Park City, Utah 84060

Meeting conducted via Zoom

Monday, February 7, 2022

Topic	Discussion	Action or Summary
Attendance	<p>Board Members Present: Chris Cherniak – Chair, Ilyssa Golding, Doug Evans, Roger Armstrong, Dorothy Adams - <i>Absent</i>, Chris Ure - <i>Absent</i></p> <p>Staff Present: Dr. Phil Bondurant - Director, Katherine Wilson, Louise Saw, Nate Brooks, Shelley Worley, Brian Craven, Emily Quinton, Derek Moss, Jennifer Morrill, Pamella Bello, Alicia Clark, Zack Darby, Emma Peterson, Olivia Gunnerson, Aja Martin, Chantal Guadarrama, Katy Staley</p>	
	<ul style="list-style-type: none"> ● CLOSED Session 3:30pm-4:15pm 	
	Consideration of Approval by the Board	
January 2022 Board of Health Meeting Minutes	<p>The meeting was called to order at 4:26 p.m.</p> <ul style="list-style-type: none"> ● Board Member Evans made a motion to approve the Board of Health meeting minutes for January 3, 2022, as amended. Board Member Golding seconded the motion. Motion passed 4-0. 	<p>Summary:</p> <ul style="list-style-type: none"> ● <i>The Board of Health minutes for January 3, 2022, were approved.</i>
Minimum Performance Standards Attestation Checklist	<ul style="list-style-type: none"> ● Chair Cherniak shared the Board of Health duties on the Attestation Checklist and stated the Board will attest to do those things in 2022. ● Dr. Bondurant shared the schedule for review of the checklist. The Local Health Officer review will take place in February. In March the audit findings will be reviewed. The plan review will take place in May and June and be presented to the County Council in July. The budget presentation and preliminary approval will happen in August. In December the final budget product and adoption of that budget will take place. These steps will ensure that the Board understands and meets the goals on the attestation checklist. ● Dr. Bondurant is working on the annual report for 2021 and will present that report to the County Council in a Work Session to plant the seed for the upcoming budget. The use of resources will be presented to the County Council in a formal manner. The Attestation Checklist lays out checks and balances to ensure the Health Department and Board of Health are in good standing with the audit process and that contracts are being fulfilled. The County Manager has not noticed any deficiencies. ● Board Member Evans made a motion to authorize the Chair to sign the Minimum Performance Standards Attestation Checklist and have it notarized. Board Member Golding seconded the motion. Motion passed 4-0. 	<p>Summary:</p> <ul style="list-style-type: none"> ● <i>The schedule for review of the Minimum Performance standards Attestation Checklist was shared.</i> ● <i>The Chair was authorized to sign the Minimum Performance Standards Attestation Checklist and have it notarized.</i>
Micro-Kitchen Permit Fee Schedule	<ul style="list-style-type: none"> ● Nate Brooks shared he has investigated and reached out to various municipalities that would sign off on a Business License to see how they will deal with permitting a micro-kitchen and told them the Health Department will work with them when applications for micro-kitchens come through. The County and Park City have some concerns that will be handled on a case-by-case basis. Only one Health Department in the state has adopted fees and a process for micro-kitchens. Summit County has only had one applicant for a micro-kitchen. ● No public comment was received during the 30-day open public comment period. The application for a micro-kitchen is available online. An inspection must be approved by the Utah Department of Health, and the inspection document is being waited on. Applicants can go to the Health Department’s website for the process for micro-kitchens. ● The associated fees were shared. The Health Department has been contacted by thirteen people asking for information about micro-kitchens, 	<p>Summary:</p> <ul style="list-style-type: none"> ● <i>The Micro-Kitchen Permit Fee Schedule was presented and discussed.</i> ● <i>Nate Brooks will work with the municipalities when applications for micro-kitchens come through.</i> ● <i>The Micro-Kitchen Permit Fee Schedule was adopted as presented.</i>

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	<p>so there is some interest. The fees are reviewed and updated every three years. Board Member Armstrong expressed concern that the complaint investigation fee sounds more like a penalty process and suggested that the County Attorney confirms the legality of calling it a fee. Staff salaries were just raised, and the true cost of services should be reflected in the fees. Dr. Bondurant responded that the fee schedule is reviewed every three years to ensure that cost of services is reflected in the fees.</p> <p>• Board Member Golding made a motion to adopt the Micro-Kitchen Permit Fee Schedule as presented. Board Member Armstrong seconded the motion. Motion passed 4-0.</p>	
WORK SESSION		
<p>Introduction of New Health Department Staff Members</p>	<ul style="list-style-type: none"> • Dr. Bondurant shared that the different departments within the Health Department will share presentations about their department at each Board of Health meeting. • Shelley Worley shared that there are several new positions within the Health Department. Some positions are brand new, some were frozen, and some new employees are filling existing positions. • Introductions of new Health Department Staff were made. Zack Darby is the new Sustainability Analyst, joining Emily Quinton in the Sustainability Department. Alicia Clark is the new Occupational Therapist in Early Intervention. Emma Peterson is a Health Educator in the Health Promotion Department. Olivia Gunnerson has a new position as a Tobacco Enforcement Specialist in the Health Promotion Department. Kimberly Patterson is the Health Equity Coordinator in the Health Promotion Department. Chantal Guadarrama has a position in Behavioral Health in the Substance Abuse Prevention Program. Aja Martin is the new Environmental Health Scientist. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Each Board of Health meeting will have a presentation from one of the different departments within the Health Department.</i> • <i>The new Health Department Staff members were introduced.</i>
<p>Covid-19 Update</p>	<ul style="list-style-type: none"> • Dr. Bondurant shared that Covid numbers are trending in the right direction and are at similar levels as before the Omicron surge. The State has suspended testing, but the County testing sites are not affected because they are not using the tests that are of concern. It is suspected there will be an increase in testing demand, but the County can handle that increase. Everyone is encouraged to get tested if they feel the need. There are testing sites open five days a week. The Health Department is in contact with the ski resorts to plan an exit strategy for international workers. • There has been a shift in contact tracing to an automated contact tracing system. The Contact Tracers have been repurposed to focus on high priority and outbreak investigations rather than day-to-day contact tracing and providing capacity to intervene in outbreaks. • The Governor will be approving changes to the language of what is considered a school-associated covid case. A school-associated case will change the timeframe from a fourteen-day window to a seven-day window. Summit County will make the change once legislation has been signed. • The Health Department is transitioning out of a full pandemic response into an endemic response. The demand for monoclonal antibodies has died off significantly. Vaccination rates and natural immunity indicate the curves we are seeing are indicative of what is occurring in our community. Wastewater testing shows we are on the positive side of an Omicron surge. Things look really good moving into the springtime. • The percentage of people receiving vaccine boosters is climbing and is at 40 percent now. • The percent of positivity is updated weekly and is expected to remain extremely high because people are being tested if they are symptomatic or 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Covid-19 numbers are at similar levels as before the Omicron surge.</i> • <i>Testing sites are available in the county five days a week.</i> • <i>An exit strategy is being planned with ski resorts for international workers.</i> • <i>Contact tracing has moved to an automated system and contact tracers are being repurposed.</i> • <i>The timeframe for school-associated cases is being changed.</i> • <i>The Health Department is transitioning out of a pandemic response.</i> • <i>Vaccine booster numbers are increasing, hospitalizations are manageable, and covid wastewater levels are going down.</i>

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	<p>had an at-home positive test. The case numbers are updated weekly. The best metrics are hospitalizations and wastewater testing because they are non-biased. Things are manageable at the hospital and covid wastewater levels are going down.</p> <ul style="list-style-type: none"> • Chair Cherniak suggested the next potential covid surge would be President's Day weekend. Dr. Bondurant is not sure there will be a significant surge. 	
	<p>**PUBLIC COMMENT**</p>	
PUBLIC COMMENT	<ul style="list-style-type: none"> • No public comment was made, and the public comment portion of the meeting was closed. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>No public comment was made.</i>
	<p>**DIRECTOR AND BOARD COMMENTS**</p>	
Health Department Director's Comments	<ul style="list-style-type: none"> • Dr. Bondurant shared the Staff focus moving forward. There will be a presentation from one department each Board of Health meeting starting in March with Cindy Keyes. The presentations are scheduled through August. • There is a UALBOH meeting coming up on March 31st to April 1st in Richfield. Invitations will be sent to all Board of Health members. All costs for attendance will be covered. Let Dr. Bondurant know if you are planning to attend. The Board of Health does not have a current UALBOH representative. • The new Board of Health member will start in March. • Dr. Bondurant will work with Chair Cherniak to have Board Member training after the current Legislative session. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Department presentations will start in March.</i> • <i>UALBOH is March 31 – April 1st.</i> • <i>There will be a new Board member in March.</i> • <i>There will be Board Member training after the Legislative session.</i>
Board Member Comments	<ul style="list-style-type: none"> • Board Member Evans thanked the County and Dr. Bondurant for what was done with implementing a mask mandate based on science and data. For the Legislature to circumvent local authority and data and play with people's health was cowardly. Lives were saved by what the Health Department does. Chair Cherniak agreed that the two weeks the mask mandate lasted, it worked; and those two weeks mattered. Board Member Golding stated that a lot more people got sick unnecessarily because of the Legislature. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The County and Health Department were commended for the mask mandate.</i>
Board Chairperson Comments	<ul style="list-style-type: none"> • Chair Cherniak thanked Dr. Bondurant and Shelley Worley for all they do and thanked the new staff members. • Mike Luers will be asked to talk about wastewater testing, and Communities That Care will present next month. • The new Board Member will be presented to the County Council on Wednesday and will join the Board in March. 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>Health Department Staff were thanked.</i> • <i>Presentations on wastewater and from Communities That Care will be included next month.</i>
Adjourn	<ul style="list-style-type: none"> • The meeting adjourned at 5:46 p.m. • <i>Board Members Evans and Golding made a motion to adjourn. Motion passed 4-0.</i> 	<p><i>Summary:</i></p> <ul style="list-style-type: none"> • <i>The next regular meeting is scheduled for Monday, March 7, 2022 at 4pm.</i>