

North Summit Fire District
Meeting notice/agenda
Regular meeting of the Board of Commissioners
Thursday, 7 PM January 10
86 E. Center Street
Coalville, UT 84017

- Roll Call
- Training
- Review and approve minutes from December 2018 meeting
- Operational report Chief Smith
- Administrative staff duty and compensation Chief Smith
- Financial report Mark Robertson
- Other business
- Adjourn

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Mark Robertson at least three days prior to the hearing to be attended. captainat23@gmail.com
435-640-3021

North Summit Fire Board Meeting Minutes
Thursday December 13th, 7pm
Coalville Fire Station
86 E. Center Street Coalville, Ut 84017

Roll Call: Board Members Arlin Judd, Michelle Adkins, Melvin Richins, Dick Butler. Battalion Chief Brandt Judd, Chief Ken Smith, and Mark Robertson. Excused John Meek.

Training: Board tabled the training until the next month.

Minutes: Review of the November 8th meeting minutes. It was stated no changes needed. Arlin motioned to approve the minutes. 2nd by Dick Butler. Motion passed.

NSGB reviewed and adopted the Budget for 2019. Mark stated that the Summit County Council has approved the budget for 2019. It was stated that the balances are all correct and up to date. Dick Butler made a motion to approve and adopt the 2019 budget. 2nd by Michelle Adkins. Motion passed.

NSGB then opened the public hearing at 7:11 pm for the Inspection fee schedule. The discussion of the fees for Residential homes under 5,000 square feet charging \$100 fee and \$50 fee for any additional inspections. Commercial properties are a \$100 fee and \$50 fee for any additional inspections over 2. Special situations is \$50 fee for inspection. There was no public present at the public hearing. The board closed the public hearing at 7:30 pm. Arlin made a motion to adopt the inspection fee schedule starting Jan 1, 2019. 2nd by Dick Butler. Motion passed.

Operation Report: Chief Ken Smith spoke about how the semi truck fire that was loaded with Spaghetti O's that made the news. Firefighters were on scene for an extended period of time.

NSFD was on the news for the California brush fire. Received a lot of good news coverage about the deployment.

Chief Smith spoke to NSGB about engine found in Canada. Chief Smith and Kent Clark made a trip to Canada to look at the engine. They spoke with the on site mechanic about the engine. The engine has a 1400 gallon tank. Chief Smith suggested placing this engine in Henefer Station.

Michelle Adkins pointed out problems with purchasing a 20 year old truck. The age is a concern. Will we get adequate years out of such an old engine?

Chief Smith stated that he looked at newer trucks and they are all over \$100,000.

Michelle Adkins addressed the purchase of a Henefer engine that was promised when they sold the 2008 model year engine and a replacement engine of equal value was not purchased. It was then replaced with an older engine.

Brandt Judd stated that the engine would replace the 40 year old water tender. It would be a more multipurpose vehicle. Henefer received the new rescue truck that was created by the donated Blue Sky flatbed that seems to be top of the line for what we need. The Canadian engine would replace 2 trucks in Henefer.

Michelle Adkins questioned purchasing a newer engine. Also asked for more options to be presented. Possibly 3 engines so that they could have more options and make a better decision. Concerned that they may not be buying enough years of use if buying this old of a engine.

Chief Smith stated that this engine is the only option because this engine would sell too quickly to present more options. Chief Smith believes that he is buying 10 years of time with this engine. He would rather pay firefighters than purchase a shinier new truck.

Chief Smith also discussed purchasing another Ranger for Henefer. Trying to not spend more money than needed.

Chief Smith stated that going forward we will sell water tender 21 and replace it with water tender 22 after mounting the tank on a newer chassis.

Chief Smith spoke about the new program, Crew Sense. This program will help with the calendar for schedules and truck checks/Maintenance tracking. Can export schedule into payroll program. Keeps track of all hours. Program was downloaded today and fire fighters are working on it. Wants to implement it at the first of the year. The cost is \$1200 per year for 20 people. Use it for communications/call backs. Will purchase tablets for trucks in order to input the maintenance data. it can also work on individual cell phones. No contracts/commitment so we will try it to see how it works. Ty Jones suggested it based on his experience working at Roy Fire. Ty Jones compared it to PCFD telestaff program and stated that it was better.

Chief Smith reviewed the job descriptions for administrative staff. He will complete and add the Fire Inspector job description by next meeting.

Chief Smith reviewed the SOG of Fire/EMS response using on duty EMS crews from an ambulance to do initial attack until more firefighters can get on scene. Chief Smith spoke with Michelle Andersen and Ashley Lewis about having a written SOG describing that fire qualified ambulance personnel can go to wherever is needed.

NSGB reviewed financial report with Mark Robertson:

Payments for the brush fires at Tollgate/chalk creek/fish creek (Mutual aid with Morgan Fire) were noted. Still waiting for Echo fire payment to process.

Mark stated that the new roof of station 23 was confirmed to be exactly the bid price.

NSGB commented on how the cost of fire protection gear has gone up in price and the difficulty of buying new gear for new firefighters due to uncertainty of how long they will be around. We also have to purchase wildland gear for the seasonal wildland Firefighters.

Battery operated cones were purchased for road safety and structure emergencies and are reusable unlike road flares.

Arlin asked the question of whether the \$250.00 cost of the 4 Costco membership cards is worth it.

Northern tool membership? Ken stated that he called company and cancelled the membership. Money will be refunded.

We will be reimbursed for the expenses of the two firefighters deployed to California to help with the wildland fires.

Motion to approve financial report Arlin Judd. 2nd by Michelle Adkins. Motion passed.

Motion to approve the Meeting schedule for 2019 Dick Butler. 2nd by Arlin Judd. Motion Passed.

Arlin Judd motioned to purchase the engine in Canada for \$38,000 plus cost of shipping/ airfare for crew members. 2nd Dick Butler. Motion passed. Opposed to the motion was Michelle Adkins due to age of the engine and she felt that we shouldn't have sold a newer truck and replaced it with a 20 year old engine.

Other Business:

A discussion was held about the ambulance management issues and the fact that some of the East side communities are not happy with the current ambulance service management. The lack of responsiveness to concerns from upper management in Park City Fire District and Park City ACB is far removed from the citizens of the East side. At the request of Chief Smith, all of the board members present, were not opposed to going forward with the proposal to assume the management of the ambulance service and to enter into discussions with Summit County Leadership with the purpose of exploring alternate ways to manage ambulance service and NSFD service on the East side of the county.

Motion to adjourn: Arlin Judd, 2nd Dick Butler. Motion passed



Inspection Fee Schedule

December 11 2018

Residential:

Single family homes: 0-5000 Sq ft. \$100 + \$50 for any inspections over 2

Single family homes: 5000+ \$100 +\$5.00 / each additional 1,000 square feet or fraction thereof
+\$50 for any inspections over 2

Commercial Building:

Under 1,500 square feet \$100.00 +\$50 for any inspections over 2

1,500 – 10,000 square feet + \$200 +\$5.00 /each additional 1,000 square feet or fraction thereof
+\$50 for any inspections over 2

Over 10,000 square feet: Plan review ,cost of service at \$50/hr or outside contractor charges)

\$200 +\$5.00 / each additional 1,000 square feet or fraction thereof +\$50 for any inspections
over 2

Special Situations (Outside Storage, LP Bulk Storage or any special situations) \$50.00

Multi-Family \$50 per unit, three units or more

Churches, Charity and Public Buildings: No Charge



North Summit Fire District

Community, Service and Professionalism

OPERATIONS REPORT December 13th , 2018

31 runs for November

We sent our Type 6 brush Engine B621 to California in November to help with the wildfires there. Reserve Wildland Firefighters Tim Nickell and JJ Wallace took the deployment. They ended up deployed to the the Woolsey Fire in Southern California for 8 days. The pump (which had been giving us fits all this season) finally failed. We were planning to replace it over winter anyway, so are looking at options for that (but the crew on deployment kept the truck in service by jury rigging their trash pump!)

We found a decent pumper/tender for a good price (\$38,000) Kent and Ken flew up to look at it and it was in very nice shape and found that it seemed to be well maintained. We are recommending that we purchase this truck, as it is very attractively priced.

tender pumper

The plan is to put it in Henefer. This will be a first out pumper for structure fires as well as bringing a lot of water to the large vehicle fires we get on the freeway We will make the tank fitting upgrades to the tactical tender in Henefer and pair it with the tender/pumper giving us 2900 gallons of water.

We are looking for a suitable chassis to remount the 4000 gallon tank from the 78 Ford water tender currently in Henefer. When completed that tender will be housed at station 21 and replace the 71 Mack tender. (and perhaps sent on some deployments)

The type 6 engine/rescue from Blue Sky is completed and is in service. It seems to work well in its role and is a favorite among the firefighters,

We had 2 units in the Coalville Light parade. Our new flagship response vehicle Rescue 622 leading and the Old Mack engine bringing up the rear, apparently they were a big hit in the parade

After a lot of analysis and brooding and lobbying, We have decided to adopt CrewSense as our management software. We will be implementing it at the first of the year.

With a ton of help from Melvin, we repaired the water leak in the service line to Henefer station

North Summit Fire District Checks and Deposits

November 12 through December 17, 2018

Date	Num	Name	Memo	Amount
December 2018				
11/30/2018		Station rent	Deposit	140.00
12/13/2018		Ragner Reimbursement	Deposit	1,375.00
				Total
				1,515.00
11/26/2018	3896	Municipal Emergency Service	Duty Boots, 2 ea. Duty pant	-626.81
11/26/2018	3897	Rex Ovard	Lawn mowing S22 2018	-500.00
11/26/2018	3898	Verizon Wireless	Payment Oct 2018	-65.67
12/03/2018	3900	KHSA	Budget review 2018	-125.00
12/05/2018	DD	Wallace, JJ	Paycheck	-3,675.49
12/05/2018	DD	Sorenson, Marvin E	Paycheck	-425.82
12/05/2018	DD	Sorenson, Cody K	Paycheck	-1,510.88
12/05/2018	DD	Smith, Kenneth C	Paycheck	-560.50
12/05/2018	DD	Rowser, Tyler J	Paycheck	-401.57
12/05/2018	3901	Robertson, Mark S	Paycheck	-689.80
12/05/2018	DD	Ncklell, Timothy	Paycheck	-3,823.19
12/05/2018	DD	Mandeen, Erik	Paycheck	-27.71
12/05/2018	DD	LeCates, Monica	Paycheck	-461.75
12/05/2018	3902	Judd, M. Brandt	Paycheck	-942.77
12/05/2018	DD	Jones, Tyler	Paycheck	-277.05
12/05/2018	DD	Hughston, Alex	Paycheck	-25.40
12/05/2018	DD	Giauque, Nathaniel M	Paycheck	-369.40
12/05/2018	DD	Daughetee, Andrew T	Paycheck	-423.96
12/05/2018	DD	Clark, Zyle K	Paycheck	-297.53
12/05/2018	DD	Andersen, Michelle	Paycheck	-92.35
12/05/2018	DD	Agnew, Ian	Paycheck	-92.35
12/05/2018	DD	Adkins, John	Paycheck	-1,738.38
12/05/2018	DD	Adkins, Michelle S	Paycheck	-73.88
12/05/2018	DD	Butler, Richard N.	Paycheck	-73.88
12/05/2018	DD	Judd, Arlin B	Paycheck	-73.88
12/05/2018	DD	Meek, John E	Paycheck	-73.88
12/05/2018	DD	Richins, Melvin	Paycheck	-73.88
12/05/2018	DD	Guccione, Jordan A	Paycheck	-92.35
12/09/2018	online	United States Treasury	87-0560689	-3,843.70
12/11/2018	3904	Crushman & Wakefield of Colorado Inc.	Appraisal for property Tollgate Canyon Station 2	-1,400.00
12/11/2018	3906	Lifemed Safety	2 ea. Zoll training CPR D Padz	-153.00
12/11/2018	3907	Public Safety Center	2 ea. Battery for 800 MHz radio.	-134.59
12/11/2018	3908	Republic Service	Waste Pick up	-157.19
12/11/2018	3910	Summit Merc.	4 ea, Extantion Cords and Hardware	-168.33
12/11/2018	3911	Whites Auto Parts	Supplies and parts Nov. 2018	-1,800.67
12/11/2018	online	Bankcard Center	Visa Card payment Nov. 2018	-3,400.00

North Summit Fire District Checks and Deposits

November 12 through December 17, 2018

12/13/2018 3929	Moore's Tire & Service Express	4 ea. Tires for Brush Engine 620	-692.24
12/27/2018 online	Rocky Mountain Power	Payment November 2018	-613.11

Total -29,977.96

1001 · Zions Bank	70,691.18
1254 · 1254 PTIF Operation Funds	421,581.45
3901 · 3901 Capital Deposit Account	<u>679,597.13</u>

Debit Service 42,522.34

Visa Card December 2018

Payment \$3,400.00

Cody Sorenson

12/10/18 COSTCO WHSE #1118 SPANISH FORK UT \$136.51 Ice melt , tissue , Lysol, Bleach

Mark Robertson

12/06/18 THE HOME DEPOT #4415 PARK CITY UT \$119.00 Door knob with key pad

12/11/18 WAL-MART #1827 PARK CITY UT \$43.08 4 ea. Diesel treatment

12/25/18 USPS PO 4916660424 COALVILLE UT \$50.00 Stamps

12/27/18 WM SUPERCENTER #4696 HEBER CITY UT \$24.02 Telephone

\$236.10

Kenneth Smith

12/11/18 PAYPAL *ABGLOVES 402-935-7733 CA \$116.58 12 ea. Nylon gloves

12/11/18 NOR*TOOL HOTINE MBSHP 800-222-5381 MN -\$39.99 Membership refund

12/12/18 DIAMOND ARPT PKG U120 SALT LAKE CITUT \$10.25 Parking

12/12/18 TIM HORTONS #2440 RICHMOND CD \$17.78 Food

- 83/46 CA DOLLAR

12/12/18 23.78 X 0.7476871 \$0.53 Canadian currency exchange

12/16/18 PAYPAL *SRTONERSINC 402-935-7733 CA \$70.00 2 ea. Small size scba masks

12/16/18 THE HOME DEPOT #4415 PARK CITY UT \$39.94 2 Brooms for R622

12/21/18 eBay 800-456-3229 800-4563229 CA \$7.47 10 ea. 9 Volt battery clips

\$222.56